

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING  
November 19, 2018

The Steuben County Commissioners met at 8:30 a.m. on Monday, November 19, 2018, in the Commissioners' Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Ruth Beer, Steuben County Councilwoman, Dan Caruso, Steuben County Councilman, Kim Johnson, Assessor and Kim Meyers, Steuben County Auditor.

Randy Strebige, BoAC, came to the Commissioners regarding the proposed FAA Land Release Study for the excess acres at the Airport. Mr. Strebige said when that property was acquired, the FAA paid 90%, the State paid 5% and the County paid 5% for approximately ninety (90) acres for the purpose of a cross wind runway, which ended up not happening. He said that currently the land is being farmed and until the study is done, it can only be used for aviation or farming purposes.

James Crowl recommended taking a look at the agricultural possibility of proper drainage to help the farmer to see if the price of the ground can be more productive for farming. Lynne Liechty said that she is in favor of doing the study because it frees up the land for whatever, including aviation, farming, etc. Ronald Smith said that is exactly what he was thinking because it gives the County more possibilities.

Ruth Beer, Steuben County Councilwoman, told the Commission Board that the County Council always entertains discussing ideas for the future. Ms. Beer said that there has been talk about the Highway Department possibly moving to the land by the Airport.

Ronald Smith said that the Commissioners will take the matter to Council for consideration and feedback.

Lynne Liechty made a motion to approve the claims submitted for payment this day totaling \$239,822.81. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to approve the minutes from the Commissioners' Meeting on November 5, 2018. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the October 15, 2018 Commissioners' Meeting for the Index Book, which were approved at the prior meeting.

Rae Delaney, Payroll, submitted the November 9, 2018 payroll in the amount of \$391,787.58 for approval. Lynne Liechty made a motion to approve the November 9, 2018 payroll. James Crowl seconded that motion and the motion carried with three (3) ayes.

Brett Hays, NICC, submitted the TANF Grant Request for Reimbursement for approval. James Crowl made a motion to approve the TANF Grant Request for Reimbursement. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Mr. Hays informed the Commissioners that the TANF Grant audit is being done.

Mr. Hays also reported that the NICC Mold Remediation and Repair is almost completed and more invoices will be coming through.

Pat Kirkpatrick, EMS Director, submitted October Closeouts in the amount of \$4,137.10 and October Write Offs in the amount of \$43,360.06 for approval. Lynne Liechty made a motion to approve the October Closeouts and Write Offs. James Crowl seconded that motion and the motion carried with three (3) ayes.

Tami Mosier, Purdue Extension, submitted a vehicle use request for Monday, January 7 through Thursday, January 10. The Commissioners stated that they are currently looking into purchasing a different vehicle to replace the van. Due to the van's condition, they would rather it not go on a long trip like Ms. Mosier is requesting.

Lynne Liechty made a motion to officially approve repairs made to the Courthouse 3<sup>rd</sup> floor women's restroom and the basement men's restroom in the amount of \$656.30. James Crowl seconded that motion and the motion carried with three (3) ayes.

Clint Knauer, Plan Commission, submitted Ordinance No. Z-18-03 which is a Rezone that was submitted by Jeff Sheehan and John McLaughlin. Mr. Knauer said that conditions were placed on the rezone by the Plan Commission and a Declaration of Covenants, Conditions and Restrictions had to be drafted. Donald Stuckey has reviewed that document and is okay with the final document.

James Crowl made a motion to approve the Declaration of Covenants, Conditions and Restrictions. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The First Reading of Ordinance No. Z-18-03 was done on September 20, 2018.

Under the suspension of the regular rules, County Commissioner, Lynne Liechty, then moved that the Ordinances be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinances was seconded by James Crowl and on the call of the roll was adopted by the following vote:

Ayes  
3

Nays  
0

The County Auditor then read aloud the title of said Ordinances for the second and third readings. Thereupon, County Commissioner, James Crowl, moved for final passage and adoption of the Ordinances in full applicable regulations to establish such Ordinances. This motion for final passage and adoption was seconded by Lynne Liechty and on the call of the roll adopted by the following vote:

Ayes  
3

Nays  
0

The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Rezone Ordinance No. Z-18-03 to have been duly passed and adopted. Thereupon, said Ordinance was signed by all members of the County Commissioners present and attested by the County Auditor. Rezone Ordinance No. Z-18-03 is on file in the Auditor's office. Rezone Ordinance Z-18-03 reads as follows:

**Ordinance No. Z-18-03**

It is hereby ordained by the County Commissioners of Steuben County, Indiana, that the following described real estate in Steuben County, Indiana, which is currently zoned Agricultural shall hereinafter be zoned as Local Business.

A part of the Northwest quarter of Section 17, Township 37 North, Range 13 East, Pleasant Civil Township, Steuben County, Indiana, with divided tract described as follows: commencing at a #4 rebar found at the Southeast corner of the Southwest quarter of the Northwest quarter of said Section 17; thence North 55 degrees 17 minutes 19 seconds East-402.18 feet to a rebar found; thence North 49 degrees 29 minutes 00 seconds; West parallel to the center line Landis Road-{basis of bearings per record) a distance of 389.94 feet to a rebar found; thence North 40 degrees 31 minutes 17 seconds East-220.07 feet to a point on said road center line; thence North 49 degrees 29 minutes 00 seconds West on said road center line 71.28 feet; thence departing said road, South 40 degrees 29 minutes 38 seconds West-220.03 feet to a rebar found; thence North 49 degrees 29 minutes 00 seconds West-260.10 feet to a rebar found; thence South 38 degrees 09 minutes 52 seconds West-219.51 feet to a rebar found; thence North 79 degrees 00 minutes 20 seconds West-242.21 feet to a rebar found; thence North 46 degrees 16 minutes 49 seconds West-46.39 feet to a rebar found; thence South 38 degrees 11 minutes 29 seconds West-36.25 feet to a rebar found; thence South 01 degrees 04 minutes 29 seconds West-49.81 feet to a "David Monument" set; thence South 48 degrees 42 minutes 03 seconds East-803.90 feet to a "David Monument" set on the South line of said Southwest quarter Section; thence South 89 degrees 39 minutes 57 seconds East-37.24 feet along section line

to the place of beginning (POB); containing 7.217 acres more or less. SUBJECT TO the legal rights of ways of the Landis Road and any other legal easements and/or grants of record thereon.

**AND**

A part of the Northwest quarter of Section 17, Township 37 North, Range 13 East, Pleasant Civil Township, Steuben County, Indiana, with divided tract described as follows: commencing at a #4 rebar found at the Southeast corner of the Southwest quarter of the Northwest quarter of said Section 17; thence North 89 degrees 39 minutes 57 seconds West-37.24 feet along the South line of said Northwest quarter of Section 17, to a David Monument" set at the point of beginning (POB); thence continuing North 89 degrees 39 minutes 57 seconds West-613.75 feet (calculated) along said section line to the Southwest corner of the 10.919 acre tract-document number 15090691, located in wet land and not found; thence North 01 degrees 04 minutes 29 seconds East-527.08 feet calculated from record dimension, to a "David Monument" set; thence South 48 degrees 42 minutes 03 seconds East-803.90 feet to the place of beginning. (POB), containing 3.713 acres more or less, subject to a legal easements and/or grants of record thereon.

Map #76-06-17-000-025.130-011

DATED: September 20, 2018

**STEBEN COUNTY BOARD OF COMMISSIONERS**

Ronald L. Smith, Chairman, South District  
Lynne A. Liechty, North District  
James A. Crowl, Middle District

9/20/18  
First Reading  
11/19/18  
Second Reading  
11/19/18  
Third Reading

**ATTEST:**

Kim Meyers, Steuben County Auditor

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document, unless required by law Vina L. Conti

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The Commissioners reviewed information from the current Liability Insurance carrier, EMC and information from Bliss McKnight for the Liability Insurance. Chuck Nedele, Croxton and Roe, stated that Bo Collins, Bliss McKnight and Craig Barnhart, EMC Insurance, are both in attendance today.

Bo Collins, Bliss McKnight, stated that they have insured the County in the past and welcome the opportunity to come back. Mr. Collins said that they have a good program put together and when it comes to safety, they do provide simulator training. He said that they have the Shoot, Don't Shoot and Driving Simulator that is covered within the policy. Mr. Collins stated that the instructors are Indiana League of Law Enforcement Accredited so they are able to offer approximately eight (8) hours of continued education training. He said that they put together what he feels is a competitive program. Mr. Collins also stated that the Worker's Compensation is through BitCo and they are A+ rated.

Crystal Dadura, HR Director, said that Bliss McKnight offers videos and materials online and are available for training purposes.

Craig Barnhart, IPEP and EMC Insurance, said that they do have safety programs that are included in the premiums as well. Mr. Barnhart said that they also have access to the driver training for Police, Fire and Highway Departments. He said that they put on Annual Safety Seminars and that is also free of charge to members. Mr. Barnhart said that a few years ago they implemented the IPEP safety grant which is an 80/20 grant. He stated that in

January they will be implementing an Online Safety Program where members will have access to safety related videos.

Craig Barnhart said that EMC and IPEP have appreciated Steuben County's partnership over the last ten (10) years and they want to continue that partnership. Mr. Barnhart says that he believes the reason Steuben County has stayed with EMC for so long has been the stability of premiums and not seeing large increases that may happen with other companies.

Erin Schiffli, Commissioners' Secretary informed the Commissioners that there is also a deductible difference in the auto policy. Ms. Schiffli said that EMC is changing Collision Deductibles to \$2,000.00 and Comprehensive Deductible to \$1,000.00. She said that Bliss McKnight has \$1,000.00 deductible across the board for both Collision and Comprehensive Deductibles. Craig Barnhart said that was done due to the high exposures they had with the auto policy over the last three (3) years; however, he believes that they can work back towards the lower deductibles.

Lynne Liechty said that they are looking more at the safety and training because there have been so many insurance claims over the last three (3) years. Craig Barnhart said that he feels that EMC's Safety Department has been very involved with Steuben County and they offer safety avenues to obtain that training.

Lynne Liechty made a motion to change the liability insurance from EMC to Bliss McKnight. James Crowl seconded that motion and the motion carried with three (3) ayes.

Bo Collins submitted Subscriber Agreements to the Commissioners for signature. Mr. Collins said that it will go back to their Corporate Office for signature and an original copy will be included with the policy documents.

Jennifer Sharkey, Highway Engineer, reported that intermediate was put down on the 200 N/SR 827 Project on Saturday and they are hoping to install the surface layer this year, weather permitting. Ms. Sharkey said that if the surface layer was not installed this year, the road could be opened, but temporary pavement markings will need to be added to the contract. Jennifer Sharkey submitted reimbursement vouchers for GAI and American Structurepoint. James Crowl made a motion to approve the reimbursement vouchers. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey submitted a Bridge Inspection Phase IA Inspection reimbursement voucher for approval. Lynne Liechty made a motion to approve that reimbursement voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey said that they are still progressing with the preliminary engineering activities on the 200 N Phase II Project. She reported that they are on schedule for construction in 2021 or 2022. If the design process is finished early she will see if there are federal funds available earlier than expected; however, that is when the award funds were programmed for. James Crowl made a motion to approve the 200 N Phase II reimbursement voucher. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey said that she is not sure that they will be able to get the asphalt down on the Bike Trail this year. She said that they will strive to get the approaches done so the property owners have access during the winter.

Ms. Sharkey submitted the Bike Trail Maintenance Contract with the City of Angola for approval. She said that it is for \$10,000.00 and covers from November, 2018 through November, 2019. Ms. Sharkey said that she kept this Contract the same, which is from the City limits to 300 N because the second phase is not complete at this time. Lynne Liechty made a motion to approve the Bike Trail Maintenance Contract. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey submitted the Contract for Bridge #51 not to exceed \$10,200.00 with BF&S. James Crowl made a motion to approve the Contract for Bridge #51 with BF&S. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey also submitted the Contract for Bridge #17 not to exceed \$127,150.00 with USI. Lynne Liechty made a motion to approve the Contract for Bridge #17 with USI. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey informed the Commissioners that the Road Safety Audit Report was finalized and some conceptual drawings and cost estimates were prepared for the application process should the Commissioners want to proceed with this project. Ms. Sharkey said that the 200 W/100 N intersection is one of the highest crash rate intersections in the County. She said that 70% of those crashes are rear end crashes due to the sight distance and the geometric configuration. Ms. Sharkey said that a queue happens in that area and there are issues with the larger semi-truck traffic encroaching on other lanes. Jennifer Sharkey said that the proposed recommendation is a roundabout intersection at this location. Ms. Sharkey said that a traffic signal was looked at as well; however, traffic signal intersections do not necessarily improve rear end crashes. She said that turning lanes would also have to be installed with a traffic signal. For the roundabout, she said that they would be looking at about two and a half (2 ½) acres worth of right of way acquisition for the entire project.

Ronald Smith said that the configuration of the roundabout is not symmetrical. Ms. Sharkey said that a lot of the turning movements are from the north going east and from the east going north and it has a skew eastward in order to slow the traffic down to enter the roundabout.

Ms. Sharkey said that the roundabout is the best solution based on engineering judgment for safety considerations and to improve the mobility of the traffic flow. She said that she is seeking approval to move forward with applying for federal funds for the project. If approved, at the next Commissioners' Meeting there will be a financial letter of commitment as well as the response letter from the County to the Road Safety Audit which is an additional requirement to apply for Highway Safety Funds.

Lynne Liechty asked about the property owners on the corner. Jennifer Sharkey said that with the project being potentially funded by federal funds, it is her understanding with the Uniform Act that the procedures have to be followed regarding contacting the owners. If they are contacted beforehand and right of way is negotiated, that would not be in compliance. Donald Stuckey said that she is correct and the property owners cannot be contacted before project is approved. James Crowl made a motion to approve Jennifer Sharkey moving forward on the project. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey submitted the Local Road Safety Pilot Program which Steuben County was one of six counties selected to participate in with Federal Highway. She said that they are progressing with that program to prepare the Safety Plan and the major training will be in Georgia.

Ms. Sharkey also submitted a grant funding summary chart for review. She said that in the last six (6) years Steuben County has secured about \$10 Million in grant funding and \$5 Million was provided in local matching funds for a total capital investment of about \$15 Million in infrastructure improvements. She said those funds are in addition to the Highway Department's regular road maintenance activities. Ms. Sharkey said that she would like to commend the Commissioners and County Council in investing in Steuben County's infrastructure and providing the local matches needed so they can leverage the grant opportunities as they become available.

Jennifer Sharkey stated that INDOT is doing full depth reclamation on 327 from SR 4 to US 20 and from US 20 to the state line they are doing an overlay with two (2) small structure replacements. She said that there is a public meeting at Prairie Heights High School and she will attend in order to coordinate maintenance of traffic impacts to our local roads around that project.

Lynne Liechty made a motion to approve the 2019 Engineer Agreement. James Crowl seconded that motion and the motion carried with three (3) ayes.

Emmett Heller, Highway Superintendent, reported to the Commissioners regarding ongoing projects at the Highway Department.

Mr. Heller said that they continue to work on the storage boxes for the foremen at the Highway Department. He also said that they are fine tuning the GPS system and the system is proving to be very useful.

Lynne Liechty thanked Emmett Heller for taking her out to 675 to review some of the issues in that area. Ronald Smith said that there is someone that keeps calling from that area and he is not returning his call because he can only listen to it so much. Emmett Heller said that he tries every day to make that person happy.

Mr. Heller reported that he ordered one hundred (100) tons of salt and it took two (2) weeks to get the first load. He said that the salt is coming out of Cincinnati. He said that the cost of the salt doubled from last year and is now \$99.03 a ton and two thousand (2,000) tons have to be purchased.

Dan Stalf, 4560 N. 700 W., informed the Commissioners that since 700 W. was resurfaced and elevated it now slants towards his property. He said that where he used to park his boat, he no longer can because it has been washed out and water is now washing out dirt under his shed. Mr. Stalf said that he needs to replace his driveway and he was waiting to see if a resolution can be found. James Crowl said that he added a build up to his driveway. Mr. Stalf said that he has not added anything to his driveway and it is on the road. He said that the resurfacing of the road added at least two to two and a half (2 ½) inches of asphalt there and now water runs toward his property.

Jennifer Sharkey said that she took a look at the area and the road hasn't been resurfaced in the last five (5) years, but it could have been prior to that. Ms. Sharkey said that there is a stone parking area to the north of the property as well to the south of the driveway that slants towards the road so it looks like it is collecting water from both. She said that they offered to put a catch basin near the mailbox location to capture the water, but there was no access to get the water to the lake.

James Crowl said that the parking area is tipped back toward the road which means that not only is he getting surface water from the road, but he is getting it from his parking lot as well. Mr. Stalf said that it was never an issue before and he never had this washout before. Commissioner Crowl said that there is no way that the County can restructure that because it all drains towards Mr. Stalf's home. Mr. Stalf said that he understands that, but it didn't used to do what it is doing now. Mr. Stalf said that standing at the garage door and looking at the road, it is evident that both sides of the road drains toward his home. He said that the problem has been taken care of for his neighbor to the north, but now anything he does that makes the water go further down the line is going to get the next neighbor and the next neighbor. Mr. Stalf asked if there was a way to tunnel under the road and go to the ditch that was just added to the road. Dan Stalf said that he would appreciate anything that the Commissioners could think of doing. He said that the Highway Department has been great to work with in trying to get some sort of resolution to the problem. The Commissioners said that they would take a look at it.

Connie McCahill, Cameron Hospital, said that they share the responsibility to serve the public with the County in emergency situations twenty four (24) hours a day seven (7) days a week. Ms. McCahill said that she has been in the community for six (6) years and she has been impressed with the level of service by EMS. She said that Cameron's patients use the services of EMS on a daily basis and she are aware that recently there has been some turnover in EMS causing situations related to staffing and equipment.

Ms. McCahill said Cameron would like to be proactive in avoiding a situation where a patient is put at risk. She said that they have had two (2) very close calls and they don't believe either one of those patients were harmed because of a lack of service; however, they feel that if conditions stay as they are, there is risk for a patient being harmed. Ms. McCahill said that they have also had multiple delays in service that have not resulted in any unfortunate affect to the patient.

Connie McCahill said that they have board certified physicians twenty four (24) hours a day, seven (7) days a week at the hospital and they are able to provide Advance Cardiac Life Support; however, there are a couple services that they cannot provide in Angola such as a Cath Lab and Interventional Radiology. She said those are services that heart or stroke patients need to be transported to a higher level of care and in both of those situations, time is important.

Ms. McCahill said that the hospital is very interested in being part of a solution to the situation and they would be very open to discussing alternative options for providing services twenty four (24) hours a day, seven (7) days a week. Ms. McCahill said that there are different levels of services beyond the 911 calls and they have some transfers that are very routine that can wait three (3) to four (4) hours, but at the same time they have calls that are

not 911 calls, but are patients that do need to be transferred to a higher level of care within a certain time frame if the patient is going to receive the care that they need. She said that at this point the hospital is looking at options and they realize that the County has the infrastructure in place but since approximately the 4<sup>th</sup> of July weekend, they have had some very close calls. Ms. McCahill said that they are concerned that if they don't address the situation proactively, that they are at risk for an event that may end up being beyond their control where a patient could be adversely affected.

Lynne Liechty asked Ms. McCahill what she was suggesting and if she had any particular plan or idea of where she wants to take this. Connie McCahill said that they don't have the perfect solution, but they would like to be at the table where a solution is being discussed. She said that they think there are multiple options and perhaps the County and Cameron could develop a program in which they could have different levels of service so the 911 staff and rigs are not being used for more routine transfers or less urgent transfers. She said doing that would allow the 911 rigs and staff to be available twenty four (24) hours a day, seven (7) days a week for the 911 calls and for those urgent transfers to a higher level of care.

Ms. McCahill said that they think there are multiple possibilities and there are outside agencies that may be able to provide the service. She said that Cameron is an independent critical access hospital which is governed by a local Board of Directors who live and work in this Community and they prefer to keep decisions about the care of the community here. Ms. McCahill said that they currently provide the medical direction for the EMS, training opportunities and medical supplies so they feel they would be a local partner with the County. She said that without further evaluation of the expenses and revenue it is difficult to put together a business plan that may be a good option.

Lynne Liechty said that she doesn't feel that County Government should be in control of EMS. Commissioner Liechty said that this is just the beginning and there is a lot of information on both sides that they are going to have to gain in order to come to a decision.

Ronald Smith said that one of the good things with dealing with County Government is that everything is public. Commissioner Smith said that he does not want Ms. McCahill to leave today thinking that the Commissioners weren't listening because that doesn't solve the problem. He said that he would like for everyone to sit down, with the Commissioners being represented by the EMS Director, Patrick Kirkpatrick, and mull it over. Commissioner Smith said that if they want one Commissioner present, they can do that. If they come up with a proposal it can then be brought back to the Commission Board.

Lynne Liechty said that this needs to be explored sooner rather than later. James Crowl said that the care of the Community is the number one goal. Ronald Smith said that Commissioner Liechty is willing to sit down and meet and the Commission Board is looking for some sort of proposal. Connie McCahill said that is the beginning and they would like to be at the table. She said if they can have access to the historical expenses and revenue information that will help them put together a better business plan. Ms. McCahill said that she would reach out to the EMS Director and Commissioner Liechty.

James Crowl said that he is perfectly content with the County running the EMS and he wants to see it stay that way. Ronald Smith said that he feels the same way as long as they can give the services needed and if they are not capable of doing that, a compromise must be found.

Frank Charlton, County Park Superintendent, reported that the DNR did remove about ten (10) to twelve (12) feet of rock from the old Boat Ramp and believes that the boaters exiting or entering the channel will be okay. Mr. Charlton also said that the DNR did not install the dock; however, they will be doing so in the spring.

Brian Werner, 4-H Fair Board Vice President, submitted a quote from Wagler & Associates, Inc. for the ADA concrete work at the County Park. Mr. Werner stated that the Fair Board did decide to remove Option 5 and 6 from the quote which brought the quote total down to \$66,457.00.

Mr. Werner said that the 4-H Fair Board is willing to contribute \$20,000.00 to the project with the County being responsible for the remaining \$46,457.00. He said that they are going to have to redo the stage in Rensch Hall

so they are planning on doing that with their remaining funds as well. He also reported that the project will be completed by the 2019 Fair.

James Crowl said that the handicap accessibility is number one and if the 4-H Board contributes \$20,000.00 that would be wonderful. Mr. Werner said that dirt work is needed and waterlines will need to be installed as well. James Crowl said that he is doing some of that work as an in kind donation.

Kim Meyers, Auditor, said that in the County Park Improvement line item in CEDIT there is \$39,560.00 left for 2018, which can be encumbered as long as there is a signed Contract. Ms. Meyers said that there is \$30,000.00 in the County Park Improvement line item for 2019 that can also be used.

James Crowl made a motion to approve the quote from Wagler & Associates, Inc. in the amount of \$66,457.00. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty congratulated Tami Mosier, Purdue Extension, for the award that she received.

Kim Johnson, Assessor, submitted the Pictometry Contract in the amount of \$166,312.50 for approval. Lynne Liechty made a motion to approve the Pictometry Contract. James Crowl seconded that motion and the motion carried with three (3) ayes.

Tim Troyer, Sheriff, came to the Commissioners requesting approval to replace a totaled Dodge Charger. Sheriff Troyer stated that due to only receiving \$11,528.00 for the totaled vehicle, they are short \$15,688.00. Lynne Liechty made a motion to pay for the vehicle from Cum. Cap. 1138-000-4000.15. James Crowl seconded that motion and the motion carried with three (3) ayes.

Sheriff Troyer also informed the Commissioners that he is putting together information to purchase a body scanner for booking in inmates. He said that they are seeing more inmates attempting to smuggle in contraband in their body cavities and the body scanner would help catch that. Sheriff Troyer said the scanner that he is currently looking at is approximately \$138,000.00.

Randy Brown, EMA, requested permission to install emergency lights on the EMA Tahoe back windows in the amount of \$1,202.00 and on the running boards in the amount of \$633.00. James Crowl made a motion to approve the installation of the lights. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

James Crowl discussed purchasing a new van for the Commissioners' Fleet and would like to look at it for 2019.

James Crowl made a motion to approve the 2019 Deer Removal Contract with Matt Bidlack. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Commissioner Crowl also stated that Mr. Bidlack believes that a new incinerator will need to be purchased in 2020.

Matt Brinkman, Region 3a, submitted a claim voucher for the Workforce Development Grant for approval. Lynne Liechty made a motion to approve the claim voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Commissioners requested that a Courthouse Study Committee Meeting be scheduled for the first or second week of December. Erin Schiffli said she would reach out to the Judges to see what day worked best.

The Commissioners confirmed dinner reservations during the IACC Conference.

Donald Stuckey reported that he is working on getting the RES Polyflow Collateral Released.



November 19, 2018 Commissioners' Meeting Continued

The Commissioners received the following correspondence: Joy Hudson re: 2019 Legislative Platform Presentation; 2018 Legislative Caucus Event; Janel Meyer, Steuben County Soil and Water Conservation District re: Approved Board Minutes; FEMA re: Special Invitation.

STEUBEN COUNTY BOARD OF COMMISSIONERS

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Ronald L. Smith, President, South District

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James A. Cowl, Vice President, Middle District

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Lynne Liechty, North District

Attest: \_\_\_\_\_  
Kim Meyers, Steuben County Auditor  
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