

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING  
February 4, 2019

The Steuben County Commissioners met at 1:00 p.m. on Monday, February 4, 2019, in the Commissioners' Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Donald Stuckey, County Attorney, Ruth Beer, County Councilwoman and Kim Meyers, Steuben County Auditor.

James Crowl made a motion to approve the claims submitted for payment this day totaling \$303,523.10. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Kim Meyers, Auditor and Melissa Bixler, Treasurer, submitted the Monthly Comparison Report for review and approval. Lynne Liechty made a motion to approve the Monthly Comparison Report. James Crowl seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve the minutes from the Commissioners' Meeting on January 22, 2019. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the January 7, 2019, Commissioners' Meeting for the Index Book, which were approved at the prior meeting.

Rae Delaney, Payroll, submitted the February 1, 2019 payroll in the amount of \$413,194.33 for approval. James Crowl made a motion to approve the February 1, 2019 payroll. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to approve the Administrative Memorandums from Administrative Meetings held on January 14, 2019, at 8:00 a.m., January 16, 2019, at 9:00 a.m., January 18, 2019, at 10:00 a.m., January 18, 2019, at 9:00 a.m., January 24, 2019, at 9:45 a.m. and January 25, 2019, at 11:30 a.m. James Crowl seconded that motion and the motion carried with three (3) ayes.

Clint Knauer, Plan Commission, submitted a Petition to Vacate that was taken to the Plan Commission on January 2, 2019. Mr. Knauer said that the easement that the Petitioner is asking to vacate is located under the residential structure on Lake Gage. He said that the Plan Commission gave a 6-0 with one (1) abstention positive recommendation to vacate the platted way.

Ronald Smith opened the public hearing for comment. No one requested to speak on this Vacation Petition and the public hearing was closed.

James Crowl made a motion to approve VPW 19-02 Ordinance 3148. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

**Second and Third Readings  
Steuben County, Indiana  
Ordinance No. 3148**

Thereupon, County Commissioner, James Crowl moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, the second and third readings of Ordinance No 3148 for final passage and adoption of said Ordinances at this meeting without reading the said Ordinances in full but reading the title only. This motion was seconded by Lynne Liechty and was on the call of the roll adopted by the following vote:

Ayes  
3

Nays  
0

Under the suspension of the regular rules, County Commissioner, Lynne Liechty, then moved that the Ordinances be read for the second and third readings by title only and thereby be ready for passage and final

adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinances was seconded by James Crowl and on the call of the roll was adopted by the following vote:

Ayes  
3

Nays  
0

The County Auditor then read aloud the title of said Ordinances for the second and third readings. Thereupon, County Commissioner, Lynne Liechty, moved for final passage and adoption of the Ordinances in full applicable regulations to establish such Ordinances. This motion for final passage and adoption was seconded by James Crowl and on the call of the roll adopted by the following vote:

Ayes  
3

Nays  
0

The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Ordinance No 3148 to have been duly passed and adopted. Thereupon, said Ordinance were signed by all members of the County Commissioners present and attested by the County Auditor. Ordinance No. 3148 is on file in the Auditor's office. Ordinance No. 3148 reads as follows:

**ORDINANCE NUMBER 3148**

**AN ORDINANCE OF THE STEUBEN COUNTY  
BOARD OF COMMISSIONERS**

**REGARDING THE VACATION OF A PLATTED ROADWAY, SOUTH SIDE PLAT**

WHEREAS, the Petitioner has filed a Petition for Vacation of a Public Way pursuant to Indiana Code 36-7-3-12/13;

WHEREAS, the Petitioner owns or has legal interest in certain real estate which is contiguous to the public way or place which they propose to vacate;

WHEREAS, notice by publication to the population at large and notice by certified mail to abutting property owners has been properly made consistent with Indiana Law;

WHEREAS, the Petitioner has paid the expense of providing legal notice;

WHEREAS, the vacation of the public way would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous;

WHEREAS, the vacation would not make access to the lands by means of platted way, difficult or inconvenient;

WHEREAS, the vacation would not hinder the public's access to a church, school or other public building or place; and,

WHEREAS, the vacation would not hinder the use of a public way by the neighborhood in which it is located or to which it is contiguous,

IT IS HEREBY ORDAINED BY THE STEUBEN COUNTY BOARD OF COMMISSIONERS THAT THE FOLLOWING DESCRIBED PUBLIC WAY IN STEUBEN COUNTY, INDIANA, **IS HEREBY VACATED:**

That portion of a 25 foot platted roadway lying south of Lot 59 and Lot 60 in the Plat of South Side Plat on Lake Gage, as recorded in Plat Book 2, Page 91 of the records of the Steuben County, Indiana Recorder, further being

located in Section 35, Township 38 North, Range 12 East (Millgrove Civil Township), Steuben County, Indiana, described as follows:

Beginning at the Southwest corner of Lot 60; thence South 04 degrees 54 minutes 41 seconds West (bearing based on the Indiana State Plane Coordinate System NAD 83, Indiana Zone East) a distance of 25.00 feet; thence South 83 degrees 01 minutes 12 seconds East a distance of 99.41 feet; thence North 05 degrees 19 minutes 45 seconds East a distance of 25.00 feet to the Southeast corner of Lot 59; thence North 83 degrees 01 minutes 01 seconds West along the South lines of Lot 59 and Lot 60 a distance of 99.59 feet back to the point of beginning of this description, containing 0.057 acres, more or less, subject to all legal highways, rights of way, and easements of record.

**THENCE, all of said vacated portion of the public way, described in the attached description, shall pass in fee title to the owners of the adjacent properties to the north and south (Map# 76-04-35-330-116/117/118.000-007).**

**STEBEN COUNTY BOARD OF COMMISSIONERS**

2/4/2019

First Reading

Lynne A. Liechty, Northern District  
Ronald Smith, Chairman, Southern District  
James Crowl, Central District

2/4/2019

Second Reading

2/4/19

Third Reading

ATTEST:

Kim Meyers, Steuben County Auditor

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document, unless required by law. Vina L. Conti

---

Clint Knauer addressed the Commissioners regarding the Casino wording in the Zoning Ordinance. Mr. Knauer said that he had Vina Conti and Erin Schiffli do research on this no other petitions that may have been filed were found. Mr. Knauer said that the Commissioners made amendments to the Zoning Ordinance in 2011. He said that Table 7.02 was where Casino was listed as a special exception in AB and GB, there is no strikethrough language that happened at that time. On page 7-3 of the Zoning Ordinance Casino was there before that day and then it disappeared, but in the Ordinance Amendment he never saw any strikethrough language. He said that he believes that the additional standards were telling people what kind of Casino they could have. Mr. Knauer thought maybe it was deleted because it was either illegal or it wasn't what the Commissioners or the Plan Commission wanted to see out of a Casino.

Clint Knauer concluded that a Casino is not eliminated from Chapter 7 which means that it is still a special exception in the AB and GB zoning districts. Donald Stuckey said that he doesn't disagree with Mr. Knauer. He thinks a Casino is still permitted under a special exception which would be heard by the BZA and it would be permitted in a specific zone if specific qualifications are met.

Donald Stuckey informed the Commissioners that he doesn't think that they need to take any action at this time. James Crowl said that he thought it would be wise to send this issue back to the Plan Commission for ideas. Donald Stuckey said that the Commission Board can do anything they want, but every time an additional qualification is added it reduces the chances of getting a Casino License. Mr. Stuckey said that he thinks it should go to the Plan Director to do research so it can be presented to the Plan Commission.

Donald Stuckey said that the wording was never taken out of the use tables. Bill Schmidt said that it isn't there. Mr. Stuckey said that in the printed materials it isn't there, but it was never removed from the Ordinance. Mr. Stuckey said that basically, a mistake was made when it was printed. Clint Knauer said that they will administratively, physically put it back on paper.

The Commissioners signed the J&C Burns Plat.

Kim Anderson (Johnson), Assessor, recommended the reappointment of Richard Ruselink and Christina King to the Property Tax Board of Appeals (PTABOA). James Crowl made a motion to reappoint Mr. Ruselink and Ms. King to the PTABOA. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Patrick Kirkpatrick, EMS Director, informed the Commissioners that there are three (3) ambulances that are getting ready to break down. Mr. Kirkpatrick said that Ambulance 2 is going into the shop and has an estimate of up to \$8,000.00 to replace the injectors. He said that this will take approximately half of his vehicle maintenance budget. Mr. Kirkpatrick said that he believes it is a 2012 and it should have been remounted two (2) years ago which would have put it on a new chassis and they wouldn't be having this problem. He said that he is checking to see if it could still be remounted with warranties, etc. Mr. Kirkpatrick said that he has not heard back yet and when he has more information, he will bring that to the Commissioners.

Patrick Kirkpatrick said that the 2015 Ambulance is in the shop again as well because a piece exploded inside the engine and it sent shrapnel throughout the inside of it. Mr. Kirkpatrick said that it is not warranty work and it is in the shop for the third time for radiator and coolant issues from the shrapnel.

Mr. Kirkpatrick said in order to give the Commissioners the best plan, he needs to get more information. He said he needs to figure out what can be fixed, if they can be remounted, if we looking at a new ambulance and if he can get a warranty if they are able to remount the box. Mr. Kirkpatrick said he hopes to hear back by the end of this week. If a remount is done it takes approximately 90-120 days if the chassis is available. He said that a remount would be considerably less than purchasing a new ambulance. Mr. Kirkpatrick said that he has four (4) operational Ambulances at this time.

Patrick Kirkpatrick said that his intent is to take Ambulance 2 and put it at North EMS and to use it as a backup only and run the other four (4) ambulances. He said that he still can use it, but by using it as a backup only, he hopes to save it and keep it going as long as possible.

Mr. Kirkpatrick stated that Northern Lakes came to them about their bill that is in collections in the amount of \$21,271.62. He said that they met with Lisa Baker and she wanted to offer Steuben County roughly \$3,000.00 on a \$21,271.62 bill. He said that the Ms. Baker wants to use the schedule of what Medicaid would pay EMS and recalculate what they owe. Mr. Kirkpatrick said that it is his recommendation that Northern Lakes pay half of the bill that is due and he feels that is a fair compromise. He said from this time forward, as long as it is not a 911 call and it is a non-emergency transfer, they would go with the proposed Medicaid rates.

Lynne Liechty asked if Northern Lakes has their own van. Mr. Kirkpatrick said that Northern Lakes just purchased a new van in 2018 and that should eliminate a lot of the problem. He said that this particular billing was for a person that was in Northern Lakes for a Level A stay, but they also had cancer, so when they were going to Oncology, Medicaid/Medicare did not pay for anything and that is where this bill came from.

Mr. Kirkpatrick said that he has offered to go to Northern Lakes and explain to them what constitutes a 911 call and what does not, what will be covered and what won't.

James Crowl said that basically Northern Lakes was using Steuben County EMS as a taxi service and since they have their own van, that will cut down on the transports. Commissioner Crowl said that Mr. Kirkpatrick's recommendation of half of the current bill is a reasonable sum of money. James Crowl made a motion to accept 50% of Northern Lakes' current bill. Lynne Liechty said that this is only on this particular past billing. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Donald Stuckey said that he reviewed the Contract that was submitted by Northern Lakes and he is holding off on that for now.

Kylee Harris, Event Center Coordinator, informed the Commissioners that an Exotic Pet Expo has been scheduled for March 3, 2019 at the Event Center. Ms. Harris said that the Event Coordinator for the Pet Expo hopes to schedule another date later in the year and make it an annual event at the Event Center.

Ms. Harris also reported that they have several campers that are late on their electric payments.

Frank Charlton, County Park Superintendent, stated that Delta Water Fowl is having a banquet at the Event Center this weekend and the Horse & Pony Club is hosting a Tack Auction in the Lion's Building.

Clint Knauer, Plan Commission, stated that the Plan Commission heard a Petition to Vacate on September 5, 2018, and it was given a 7-0 with one (1) abstention negative recommendation. Mr. Knauer said that they had a hearing after September 5 and at that time new evidence was presented regarding remaining heir ownership and the lack of a dedication of the alley. At that time, Donald Stuckey said he was going to do research and Mr. Stuckey has submitted his recommendation.

Donald Stuckey stated that there is no dedication of the easement. He said Bob Wartenbe, an attorney in Fort Wayne, did the research and concluded that this is just a ten-foot strip that the original platters retained ownership of. Mr. Stuckey said that he doesn't believe there is anything for the Commissioners to vacate. He said in his opinion, if the survivorship affidavit is recorded, that would be adequate. Mr. Stuckey said that he had some question about that and Mr. Wartenbe indicated that they were insuring the title to it and if the underwriters are willing to insure the title, there shouldn't be any issue.

Donald Stuckey said that the original plat has "alley" written in, but there is no dedication reference of an alley in the plat. Mr. Stuckey said that he doesn't think they have to vacate, but it would be good to have this in the minutes. Ronald Smith stated that the Steuben County Commissioners acknowledge there is no dedication of the alley and that the vacation of the alley is unnecessary. They further acknowledge that it appeared, based upon the conclusions of the title company that the Petitioners have title to that 10-foot area.

Randy Kammeyer, Attorney, 116 E. Berry St., Fort Wayne, stated that he represents Kevin and Catherine Summers and he was the one that worked with Bob Wartenbe to get to the bottom of this. Mr. Kammeyer said that his clients filed the Petition to Vacate out of an abundance of caution and lack of information. He said that in January, the Affidavit of Heirship was done showing that the person granting the deed now was the closest living heir to the Anspaugh that was the original owner and platter. He said that he drafted the Affidavit, sent it to Mr. Wartenbe, he then ran it through his underwriters and he has a January 23 letter that confirms that the deed and affidavit are acceptable and they are insuring title of the deed once recorded. Randy Kammeyer said that he concurs with Mr. Stuckey and all of his comments. He said that they are here to clean up the record and to concur with what the Commissioners are proposing to do today.

Bob Stone, whom lives across the street from the alley, stated that he bought his home in 2000 and since that time he has been using the alley way to get back and forth to the lake. Mr. Stone said that they use that alley to be able to skate and swim. He said that his neighbor also uses the alleyway. Mr. Stone said that the previous owner conveyed to him that this was the alley that he was to use. He said that they put a pier and pontoon down there and have continued to use the alleyway the way that he believed it was plotted. Mr. Stone said that he bought his house with the alley, he'd like it to stay there so they can continue to use it and he would like the Commissioners to deny the Summers' petition. He said that the public is still using the alley, he's maintained it for 20 years, fixed the steps, mowed it, shoveled snow and taken care of it.

Donald Stuckey said that the Department of Natural Resources rendered an opinion that there were no riparian rights so there is no pier permitted but the lake is controlled by the DNR and the County's jurisdiction ends at the shoreline. He said that the DNR made no decision regarding particular use of the 10-foot strip.

Donald Stuckey said that in his opinion and he thinks it is clear, that there was never any dedication of the alleyway, therefore there can't be a roadway, alleyway or thoroughfare without a dedication. Lynne Liechty said that it was a misunderstanding that has been passed down. Mr. Stuckey said that there is a separate issue whether or not Mr. Stone or anyone else has a prescriptive easement across the property but those are determined by the Courts not the County.

James Crowl said asked if Mr. Stone was the one that had paid the money and did the research could he have purchased the real estate from the heirs. Mr. Stuckey said that he could have, anyone could have. Mr. Stone said that he would have if he knew.

Donald Stuckey said that there is no reason to vacate the easement. James Crowl apologized to Bob Stone and said that the Commission Board and the Plan Commission can't go back and fix history. He said that no one realized that it was still owned by the heirs of the original owners. Donald Stuckey said when there is never a dedication then the property is owned by the original platter unless he transfers it. Mr. Stuckey said that there is nothing that can be done, the record is the record.

Ronald Smith said that after listening to Donald Stuckey, having the information and listening to the two (2) sides, the Commission Boards chooses to not fix it because it is not theirs to fix. Donald Stuckey recommended that the Commissioners acknowledge that there was no dedication of the alley, that the vacation is unnecessary and further acknowledge that it appears, based upon the conclusions of the title company, that the Petitioners are entitled to the ten-foot area. Lynne Liechty made a motion to include Donald Stuckey's recommendation in the minutes of the Steuben County Board of Commissioners. James Crowl said that he feels Mr. Stone has the right to challenge this in a court of law. Ronald Smith said that today they are just entering it into the record that the Commissioners have given the matter consideration. James Crowl seconded that motion and the motion carried with three (3) ayes.

Tami Sumney, IT Director, submitted a request to purchase a new laptop for the Sheriff's Department from PCM-G in the amount of \$3,339.39. Lynne Liechty made a motion to approve that request. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey, Highway Engineer, submitted reimbursement vouchers for Construction Inspection Services and Engineering on the 200 N/SR 827 Project. James Crowl made a motion to approve the reimbursement vouchers. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey also submitted a reimbursement voucher for Preliminary Engineering for the 200 N Phase II Project. Lynne Liechty made a motion to approve the reimbursement voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey stated that the report on Bridge 51 was received from BF&S. She said that they identified four (4) options and had cost estimates for each. Ms. Sharkey said that the lowest cost option was around \$260,000.00 to rehabilitate what is there, but it doesn't provide a very long extended life for that structure. She said that the most expensive option was just over \$1 Million to replace the structure and relocate the stream. She said that she will have more information at the next meeting.

Jennifer Sharkey said that USI's work is progressing and in March they will have the analysis summary for that bridge structure.

Ms. Sharkey requested permission to approach County Council to request an additional appropriation in the Cumulative Bridge Fund in the amount of \$128,000.00 to finish the two (2) projects. James Crowl made a motion to allow her to approach County Council for an additional appropriation. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey stated that INDOT responded to the US 20 reimbursement request and she did look up the Indiana Code that they referenced that stated only one (1) unofficial detour route is allowed. She said that she revised the reimbursement request and they would like to look at CR 20 N as the reimbursement route. Ms. Sharkey said that is the route that got the most traffic and it was also signed as the hospital detour route for the State's project. She said that she would like to move forward in requesting that reimbursement which is around \$82,000.00. Lynne Liechty made a motion to approve the amended reimbursement request. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey said that the 2019 Road Improvement Plan includes approximately \$2.5 Million that will be invested into the infrastructure network across 78 miles of road way. She said that includes asphalt, chip seal as well as the gravel road maintenance and improvement.

Jennifer Sharkey submitted the Trail Project Proposal from BF&S in the amount of \$51,3000.00. Ms. Sharkey said that this evaluated the route going south about 6.5 miles and includes the feasibility study, a red flag investigation, identification of environmental concerns, review of the right of way, design components and cost estimates. She said that if the Commissioners want to move forward for this, she would have to go to County Council for an additional appropriation.

James Crowl said that the trail from the top of Hoosier Hill to Pokagon will need a maintenance plan. He said that the City takes care of the trail from City Limits to the top of the hill. Ms. Sharkey said that Pokagon State Park has verbally committed for maintenance within the park area. James Crowl said someone will have to take care of it from the park to Hoosier Hill. Commissioner Crowl said that they will have to come up with money to take care of it and this potential new is twice the distance. James Crowl also stated that if they decide to do this and they get to the DeKalb County line and DeKalb County decides not to move forward, Steuben County would have a trail to nowhere. Jennifer Sharkey said that this is part of the United Trails Group and that partnership includes the surrounding eleven (11) Counties working together.

Ronald Smith said that he has attended the trail meetings and most every county has these plans in place and he believes it would be remiss of Steuben County not to ask for the funds and plan to do the study. He said that the Northeast Trails Group would be encouraged by them looking into it as well. Lynne Liechty said that even with the Committee, the Commissioners need to look at the maintenance because it could get expensive.

James Crowl said that DeKalb County needs to be contacted to see if they are on board with this and if they are, it's something that the Steuben County Commission Board can consider. Jennifer Sharkey said that she has spoken to the Town of Waterloo. She said that they have looked at these grant opportunities as well and they have plans to move forward. She said that they were hoping to have everything in place before the next call for projects because it is an extensive application process.

James Crowl said that he was in favor of a joint session with the DeKalb Commissioners and in the meantime, he thinks that they need to find out how much it will cost to maintain the part of the trail that hasn't been completed yet. Lynne Liechty said that she would like to talk to DeKalb County as well.

Jennifer Sharkey submitted a proposal from Rolands & Associates for \$3,400.00 to help establish the right of way, prepare the rebar stakes and complete the visual identification of the right of way for a drainage issue on 100 N. Lynne Liechty made a motion to approve the proposal from Rolands to be paid from Cum. Cap. 1138-000-4000.15. James Crowl seconded that motion and the motion carried with three (3) ayes.

Emmett Heller, Highway Superintendent, said that they've been working on the roads during the winter weather. Mr. Heller said that they have also been working on drainage on 450 W and they are continuing with that.

Gary Fair, Community Center Building Manager, said that situations arose in the building last week when the temperatures were so low. Mr. Fair said that he and Commissioner Crowl visited the building on Thursday to make sure there were no frozen pipes. He said that Delta T was in the neighborhood and they were looking after the MSD buildings when they were closed because there were no MSD staff in the buildings. Mr. Fair said that perhaps Delta T should have a GMK key to the Community Center so they can make observations when county employees are not able to get into the building. Gary Fair said he would like to give Delta T a GMK key along with a chiller gate key so they can have access during emergency situations. James Crowl made a motion to allow Gary Fair to give Delta T a GMK key and a chiller gate key. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Mr. Fair submitted quotes for used vehicles at local car lots. He said that the used trucks have considerable mileage on them. He said that the 2019 Ford Truck has 0 miles, two doors, tow packages, 6-cylinder engine for \$21,200.00 and the 2019 Ram ½ ton, V6, automatic, tow package, two-door, eight (8) foot bed and bed liner for \$18,545.25. Gary Fair explained that he thought buying a new vehicle, getting it undercoated and rust proofed

would be beneficial because they are only averaging just under 2,300 miles a year on the maintenance vehicle and it sits a lot without protection.

Gary Fair said when the Colorado was taken over from the Building Department, it had 61,491 miles on it and it currently has 74,414 miles. Mr. Fair said that it needs a new set of tires, an idler pulley and new serpentine belt. Mr. Fair said that the rocker panels have also rusted away. He said that is requesting the purchase of a 2019 Ram from Dunham's Motor Sales in the amount of \$18,545.25. He said from that point on they will take care of the undercoating and rust proofing from the repair budget.

James Crowl asked if this vehicle that could be used for Commissioners use as well. Gary Fair said that it could be as he will be ordering four (4) sets of keys.

Kim Meyers said that the Cum Cap Fund is the only place they can pull the funds and the Commissioners need to figure out what they have coming out of that account for the rest of the year. Ronald Smith said that he doesn't have a strong like or dislike on the matter. Gary Fair said that the maintenance staff will get along with whatever the Commissioners decide, but in his mind and for dollars spent, and for a vehicle that will last over ten (10) years, this is what he is looking for.

Crystal Dadura, HR Director, said that the Vehicle Policy that has been implemented does have a vehicle replacement section. Ms. Dadura said whatever the Commissioners decide today, may be used as guidelines going forward as far as the mileage, repair costs vs. purchase price, etc. Donald Stuckey asked if Gary Fair attempted to budget for this purchase. Gary Fair said that he did not budget for this and the Auditor brought that up at the last meeting.

Ruth Beer, County Council, asked how much it would cost to fix the Colorado and get new tires. Mr. Fair said that he has not quoted everything, but he estimates approximately \$1,200.00-\$1,400.00. Bill Schmidt asked if there was the potential for a vehicle to come available from another department that would meet Gary's needs. Lynne Liechty asked if Gary Fair could use one of the Commissioners' vehicles. Mr. Fair said that he could but it is hard to get building products in those. Gary Fair said that he is looking for a maintenance vehicle that is safe and has a decent appearance. Ronald Smith said that he isn't sure he would want to put it into the service for any and all employees as opposed to keeping it for just maintenance. Mr. Fair said that he is not here to force the Commissioners into a decision that they don't want to make, if the Commissioners don't want to decide, he will move on. Lynne Liechty made a motion to purchase the 2019 RAM in the amount of \$18,545.25. James Crowl seconded that motion, but specified that this vehicle shall be placed into the Commissioners' fleet and anyone else can use it as well. The motion carried 2-0.

Donald Stuckey informed the Commissioners that the DeKalb County Council has a five (5) year Capital Purchase Plan in place. If you want to buy something and it wasn't put in your projected Capital Improvement Plan, you better find somewhere else to pay for it from in the Capital Improvement Plan or else you aren't going to get it.

Kris Treadwell, COA, submitted the 4<sup>th</sup> Quarter Claim for the 2018 Section 5311 Grant for approval. Lynne Liechty made a motion to approve the 4<sup>th</sup> Quarter Claim. James Crowl seconded that motion and the motion carried with three (3) ayes.

Kathy Armstrong, JDAI, submitted the JDAI Grant Application for approval. She said that the amount of this grant is \$69,477.00. James Crowl made a motion to approve the JDAI Grant Application. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Randy Brown, EMA, requested approval to purchase two (2) Level "A" Hazardous Material Flash Protective Rated Suits for the Angola Fire Department from his LEPC funds in the amount of \$5,865.75. Lynne Liechty made a motion to approve the purchase of the suits. James Crowl seconded that motion and the motion carried with three (3) ayes.

Gary Fair submitted the Delta T Mechanical 2019 Preventative Maintenance Contracts for the Community Center, Courthouse, Community Corrections and County Park in the amount of \$22,096.63. James Crowl made a

motion to approve the 2019 Preventative Maintenance Contracts. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty said that she has taken everyone through the Masonic Lodge and she does have Engineering Companies who would like to come in so they can talk to the Committee and give ideas. James Crowl said that they do not know if the Masonic Lodge is even for sale. Donald Stuckey said that the only letter that he has received from the Lodge was that they cannot make a decision until their next meeting. Commissioner Liechty said that she has companies asking why they haven't done anything with this project.

Donald Stuckey informed the Commissioners that RES Polyflow has not yet purchased the Klink Property and it is creating potential problems for the Town of Ashley. Lynne Liechty said she thinks it is because one of the grants they applied for through Region 3a did not go through. Commissioner Liechty said that she has reached out to Karen McEntarfer and has not received a response. Donald Stuckey said that Karen McEntarfer has been instructed to do nothing until the land transfers. Lynne Liechty said she would contact RES Polyflow and find out what is going on. James Crowl said that it is out of the County's hands.

Ronald Smith said that all of the information regarding the liability insurance has been given to the Commissioners. Commissioner Smith said that they know what the problem is and they are trying to rectify it. He thanked Jeff Sine for being a part of this process. Mr. Sine submitted a proposal to the Commissioners and approval is needed to move forward. James Crowl made a motion to accept the proposal submitted and that the Liability Insurance shall be canceled with Bliss McKnight and placed back with EMC Insurance with the policy being effective February 15, 2019. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lori Hickey, Chief Deputy, stated that Bill Harter, Coroner, said that there is a grant through the Health Department which would help get him body bags. Ms. Hickey said that the grant is only for \$425.00 and grants are a lot of work in the Auditor's Office. She asked if \$425.00 was worth the work that the Auditor's Office has to do.

Kim Meyers, Auditor, asked if it would be beneficial to set a minimum on grants because of all the work it takes. Lori Hickey recommended a minimum of perhaps \$2,500.00. James Crowl said that he would like to wait until the next meeting to decide.

James Crowl made a motion to approve the Grant Application from the Coroner. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Erin Schiffli informed the Commissioners that she has been doing research on the fire extinguishers and the first aid kits for the vehicles. She said that she spoke to Sheriff RJ Robinson and he thinks maybe rechargeable extinguishers would be beneficial because Koorsen handles some of the fire extinguishers that are in the buildings already. She said that she will be checking with Koorsen on the cost for that service. Ms. Schiffli said if they got rechargeable fire extinguishers and the first aid kits for the vehicles that need them would cost approximately \$3,500.00.

Crystal Dadura, HR Director, discussed the vehicle policy with the Commissioners. Ms. Dadura clarified that the Commissioners would like to know how much the repairs to a vehicle would cost versus how much it would cost to replace the vehicle, the mileage, the year and if there are any vehicles available for transfer.

The Commissioners received the following correspondence: BoAC re: Memorandum 1/2019, IACC re: Legislative Update Week 4; Maumee River Basin re: St. Mary's Stream Assessment; Maumee River Basin re: Board Meetings; NEIndiana re: 2017 Northeast Indiana Regional Development Authority Annual Report; Courtside Ministries re: Introduction of Courtside Ministries to Steuben County; T. McKellar re: DrugRehab.com; Maumee River Basin Commission re: Board Meeting and Agenda; Joy Hudson, HPGNetwork re: Article from PEW Trust; Stacey Meek re: Advisory Board Meeting.

STEBEN COUNTY BOARD OF COMMISSIONERS

---

Ronald L. Smith, President, South District

---

James A. Crowl, Vice President, Middle District

---

Lynne Liechty, North District

Attest: \_\_\_\_\_  
Kim Meyers, Steuben County Auditor  
els