

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING
March 7, 2016

The Steuben County Commissioners met at 1:00 p.m. on Monday, March 7, 2016, in the Commissioners' Room of the Steuben County Community Center. Present this day were Commissioners James Crowl and Lynne Liechty. Also present were Donald Stuckey, County Attorney, Ruth Beer, Steuben County Councilwoman, Ken Shelton, Steuben County Councilman, Jim Getz, Steuben County Councilman, and Kim Koomler, Steuben County Auditor.

Lynne Liechty made a motion to approve the claims submitted for payment this day totaling \$493,406.69. James Crowl seconded that motion and the motion carried with two (2) ayes.

James Crowl made a motion to approve the Commissioners' Meeting minutes from the meeting held February 16, 2016. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

The Commissioners signed the minutes from the February 1, 2016, Commissioners' Meeting, which were approved at the previous meeting.

Vicky Meek, EMS, submitted February Writeoffs in the amount of \$195,924.01. Lynne Liechty made a motion to approve the EMS Writeoffs for February, 2016. James Crowl seconded that motion and the motion carried with two (2) ayes.

Vicky Meek, EMS, submitted February Closeouts in the amount of \$16,162.40. James Crowl made a motion to approve the EMS Closeouts for February, 2016. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Pam Feller, Probation, submitted a request for permission to allow the Mentor Coordinator from Cahoots, Phil Meyers, to be able to ride in a county owned vehicle, to Indianapolis March 16 and March 17 for a conference. Lynne Liechty made a motion to approve that request. James Crowl seconded that motion and the motion carried with two (2) ayes.

Lori Hickey, First Deputy Auditor, submitted a grant agreement for the ongoing grant for Probation. Ms. Hickey stated that she needs a motion allowing Ronald Smith to sign the agreement upon his return from vacation. James Crowl made a motion to allow Ronald Smith to sign the ongoing grant agreement for Probation. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Lynne Liechty discussed the Lakeland Electronics quotes for the cameras and security system at the County Park Community Building. Commissioner Liechty stated that the first quote included sixteen (16) cameras and after a walk through it was discovered, for security reasons, twenty-three (23) cameras are needed. She said that the channel operations need to be increased and that causes a price increase of \$7,062.67 from the original quote. Commissioner Liechty stated that they can start with the sixteen (16) cameras and do wiring for twenty-three (23) so it's easier to add them down the road. Lynne Liechty made a motion to approve the TruVision, 32 Channel, 8TB storage and the wiring for twenty-three (23) cameras; however, only install sixteen (16) cameras, not exceed \$19,580.45. James Crowl seconded that motion and the motion carried with two (2) ayes.

Lynne Liechty also discussed another quote from Lakeland Electronics for wiring of dispatch controlled door access in the amount of \$4,345.71. Lynne Liechty made a motion to approve the quote for the dispatch controlled door access wiring. James Crowl seconded that motion and the motion carried with two (2) ayes.

Jessica Brodock, Steuben County Literacy Coalition, submitted a request to use a county owned parking lot for valet parking during the Alphabet Affair on April 15 from 6:00-10:00 p.m. James Crowl made a motion to allow the Literacy Coalition to use the Community Center parking lot for their event. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Tami Mosier, Purdue Extension, submitted the following three (3) requests to use a county vehicle:

- March 18, 2016, to attend an Area XI Extension Staff Meeting and to have a DeKalb County Extension Educator travel with her.
- April 21-25, 2016, to Rockville, Indiana and to have an Adams County 4-H Educator and Adams County 4-H members travel with her.
- June 20-22, 2016, to attend the 4-H Roundup at Purdue University and have 4-H members travel with her.

Lynne Liechty made a motion to grant the requests submitted by Tami Mosier. James Crowl seconded that motion and the motion carried with two (2) ayes.

Donald Stuckey, County Attorney, submitted an Ordinance to Repeal the Steuben County Board of Aviation Airport Minimum Standards Ordinance. Lynne Liechty made a motion to approve the submitted ordinance and to put it on the agenda for the next regularly scheduled Commissioners' Meeting. James Crowl seconded that motion and the motion carried with two (2) ayes.

Gary Fair, Community Center Maintenance, submitted a Delta T Mechanical bill for the air handler for the Commissioners' Room, in the amount of \$2,372.30. Mr. Fair stated that this bill includes a couple things that he stocked for future use. He said that he bought a cheaper motor; however, it was very loud and was bothering the Assessor's Office. Due to that, he bought a more expensive Trane motor and saved the other one for future use in a unit that is not above an office work area. James Crowl made a motion to approve the Delta T invoice, in the amount of \$2,372.30, to be paid from Cum. Cap. 1138-000-4000.15. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Donald Stuckey, County Attorney, began the Public Hearing on Wildwood Lot 8 and 9 in Steuben County, Indiana. Mr. Stuckey asked if any applications were received or if there was anyone present that wishes to come forward. David Spyker came forward and stated that he is representing Kevin Bockelman. Mr. Stuckey asked if there were any other applications to maintain the two lots that have been on tax and certificate sales several times and received no bids. Seeing none, Mr. Stuckey stated that the Commissioners need to pass Resolution 03-2016-01, indicating that Mr. Bockelman is the only one that has made an application and that it meets the requirements of the statute. In other words, the property has to be maintained for residential use and if Mr. Bockelman would fail to maintain it over the next three (3) months, it could revert back to the County. Mr. Stuckey stated that he knows that Mr. Spyker and Mr. Bockelman have been maintaining it for years, but the statute requires that wording in the resolution. Donald Stuckey stated that passing this resolution permits him to prepare the deed and deed the property to Mr. Bockelman. Lynne Liechty made a motion to accept Resolution 03-2016-01. James Crowl seconded that motion and the motion carried with two (2) ayes. Resolution 03-2016-01 reads as follows:

RESOLUTION NUMBER 03-2016-01

IT IS HEREBY RESOVLED by the Steuben County board of Commissioners that they accept the application of Kevin Bockelman and believe they are able to satisfactorily repair and maintain the following described real estate:

Wildwood Addition Lot Numbered Nine (9) in Block 1,
Wildwood Addition Lot Numbered Eight (8) in Block 1, Steuben County Indiana

IT IS FURTHER RESOLVED that the property shall be used for residential purposes.

IT IS FURTHER RESOLVED that the above-named transferee shall have three (3) months to properly repair and maintain said real estate.

IT IS FURTHER RESOLVED that upon the failure of the transferee to repair and maintain said rale sate to the satisfaction of the Steuben county Commissioners within three (3) months, will result in a reversion of the subject real estate to Steuben County Commissioners, Steuben County, Indiana.

All of which is resolved this 7th day of March, 2016

Steuben County Commissioners
James A. Crowl, Vice President
Lynne Liechty

ATTEST:

Kim Koomler, Steuben County Auditor

Mr. Spyker stated that he had a question about the past due taxes and fees. Donald Stuckey stated that the taxes and assessments can be removed by the Commissioners and it is his understanding, based on past conversations, the Commissioners are going to remove the taxes and assessments and put the property back on the tax rolls. Mr. Stuckey further stated that Mr. Bockelman will be paying 2016 due 2017 taxes. Mr. Spyker asked about the sewer liens on the property. Mr. Stuckey said it says, taxes and assessments, so it's all released. James Crowl stated that the Commissioners have nothing to do with the sewer in the future. Donald Stuckey stated that after the assessments are taken off, Mr. Bockelman has to deal with the Sewer District because this isn't the Board of the Sewer District. Mr. Spyker stated that he spoke to Heidi about the sewer issue. Mr. Spyker stated that he was informed that the sewer charges are liens. Donald Stuckey said that the taxes are a lien too, but the statute says that the Commissioners can eliminate taxes and assessments. Kim Koomler, Auditor, asked if it isn't Steuben County's assessment, how can it be eliminated. Donald Stuckey stated that when he prepares the deed he will prepare the document that eliminates that lien. Mr. Spyker stated that he and Mr. Bockelman have been maintaining the property and asked if the property would be going to Mr. Bockelman. Donald Stuckey said that he would prepare the deed for Mr. Bockelman.

Gary Fair discussed the vending machines in the Steuben County Community Center. Mr. Fair stated that he checked on used vending machines and Lori Hickey, First Deputy Auditor, has been in touch with a deputy that is associated with a group that puts vending machines in buildings and collects the profits for the Sheriff's Association. Lori Hickey stated that she never heard back and she's assuming that they are not interested. Gary Fair said that the purchase prices for used snack machine is \$750.00 and for a used pop machine the price is \$550.00, a total of \$1,300.00 for the equipment. Mr. Fair stated that the current vending machines are 22 years old and he can't get parts for them anymore. He said that to have the board rebuilt it is \$75.00 plus parts and shipping. Lori Hickey stated that the money from the machines is used for flowers for deceased family members of county employees and retirement gifts. Ms. Hickey stated that currently, there is only \$2,000.00 in that account. Gary Fair stated that money from that account has been used in the past to repair the machines. James Crowl requested Mr. Fair to do some more research and revisit the issue at the next meeting.

Gary Fair stated that he does not have access to the Courthouse back door and he is requesting the Commissioners grant him access. Mr. Fair said that Gary LeTourneau has agreed to change the key fob permissions if the Commissioners approve. James Crowl and Lynne Liechty said that since Mr. Fair is helping out at the Courthouse in Al Knisely's absence, he should be granted access to the Courthouse backdoor.

Mr. Fair reported that he has been working at the Community Corrections Building on the Storm water Separation Program. He said that the City has given the County seven (7) years to take care of the problem and the County is on year seven (7). Mr. Fair said that he was doing a preliminary inspection on what needed to be separated and he wants to discuss funding with the Commissioners because the pipe will have to be cut, new pipe ran and it will require new holes being put in the wall as well. Once that is done, the City will pick it up and a tile will be laid in the parking lot. Gary Fair said that he would need funding for all of the reconstruction inside the building that includes cutting the pipes, replacing the pipes, putting new holes in the walls and taking it to the ground. Mr. Fair said that he does not currently have an estimation of cost on that project. He said that he was able to identify one (1) of the three (3) pipes that need to be addressed. James Crowl suggested that Mr. Fair do some more research and get a couple prices. Gary Fair said that if he brings the contractor back he will be charged for them coming back a second time and for laying out the plan. In order to get a second quote, Mr. Fair said that he would have to bring in another plumbing and engineering team and he's sure they will charge as well. James Crowl said that a plan is needed for people to bid on. Lynne Liechty asked if there were local people who could come in and look at the problem. Mr. Fair stated that he wants the Commissioners to remember that local people came in and did the energy management savings that went on in the Community Center ten (10) years ago and today there

are still problems with that. Mr. Fair said that he has no problem hiring local people, he just wants to find someone that will follow through and he hasn't had a lot of luck with that. James Crowl stated that he's not ready to hire someone to tell the Commissioners what is needed. Commissioner Crowl said to wait until the snow is gone and he will help identify the other pipes and will be a part of the process. Gary Fair stated that as the project moves along the next one in line is the Community Center and there are at least three (3) more drains that need to be separated from storm water.

Andrew Joosten, GovDeals.com, thanked the Commissioners for allowing him to present to them today. Mr. Joosten stated that GovDeals.com is the industry leader in online auctions for government agencies to sell surplus assets. Mr. Joosten said that only government agencies can list items for sale; however, the general public can purchase the items. He said that there is no cost to the agency, the winning bidder pays all of the fees and is responsible for the pickup and removal of the item. Mr. Joosten said that the City of Angola is a client and they also work with other counties in Indiana. Mr. Joosten stated that there is no cost unless the item sells and the fee is 7.5% which can be transferred to the buyer. If GovDeals.com collects payment for the agency, there's an additional 5% payment collection fee and that can also be passed on to the buyer as a buyer premium. He said that selling with GovDeals.com also comes with full reports showing who it sold to and how much it sold for. When an item is sold, the winning bidder will contact the auction contact to schedule a pick up.

Andrew Joosten stated that the County will choose the point of contact for the auction and there will also be a dedicated Customer Service Representative. The Customer Service Representative will come and work with the point of contact, do formal training and make sure they know how the process works.

Dane Goshorn, County Park Superintendent, came to the Commissioners regarding campers that have not paid their electrical bill and he's not sure what options he has. Mr. Goshorn stated that currently there are three (3) that are delinquent on the electrical bill. Donald Stuckey stated that the County cannot remove trailers for nonpayment of the electric bill, a small claims case has to be filed. Mr. Stuckey asked Mr. Goshorn to get him the information and he would take care of it.

Mr. Goshorn also said that he went over the Seasonal Agreement and changed a few things. He requested Donald Stuckey to review the changes to see if they cause any legal issues.

Dane Goshorn reported that the Enchanted Lakes Renaissance Faire wants to rent the County Park for two (2) weekends this year instead of one (1). He said that they asked for a break on rent and that request was initially denied and they would like to ask again. Mr. Goshorn stated that last year they paid \$1,200.00 for one (1) weekend. Lynne Liechty made a motion to charge the Enchanted Lakes Renaissance Faire \$2,000.00 for two (2) weekends, which gives them a \$400.00 discount. James Crowl seconded that motion and the motion carried with two (2) ayes.

Donald Stuckey submitted the MSD Tower survey to the Commissioners. He said that he wanted to make sure it was correct. The Commissioners, Donald Stuckey and Gary Fair reviewed the survey. Gary Fair stated that the MSD agreed to pay for half of the \$70,000.00 chiller that was installed and up to \$17,000.00 for the parking lot on Martha and Wall Street.

Jennifer Sharkey, County Engineer, submitted Frontier Utility Permit No. 2760 for approval. James Crowl made a motion to approve Frontier Utility Permit No. 2760. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Ms. Sharkey submitted a reimbursement voucher for 200 N/200 W for approval. Jennifer Sharkey reported that the guardrail at the intersection was hit over the weekend and they are working on getting it fixed.

Jennifer Sharkey submitted a reimbursement voucher for 200 N/SR 827 and for the bridge inspection. Lynne Liechty made a motion to approve the reimbursement vouchers. James Crowl seconded that motion and the motion carried with two (2) ayes.

Ms. Sharkey stated that she reviewed the draft bridge inspection report and she has submitted a few comments for the consultant. The final report should be ready to submit mid-March. Jennifer Sharkey submitted

the coversheet for signature. Lynne Liechty made a motion to approve and sign the cover sheet. James Crowl seconded the motion and the motion carried with two (2) ayes.

Jennifer Sharkey reported on the Old US 127 lights. Ms. Sharkey said that the toll road is tracing the wires to figure out the best way to split the service. She said that she will have to look into funding options for 2016, but it will be built into the budget for 2017.

Donald Stuckey opened the bids for the Maple Street Project. The bids are as follows:

E&B Paving - \$315,999.06
API Construction Corp - \$282,223.60
Brooks - 321,106.00

The Bids were submitted to the Highway Department for review and recommendation at the next Commissioners' Meeting.

Emmett Heller, Highway Superintendent, updated the Commissioners on the ongoing projects at the Highway Department.

Mr. Heller stated that as of today, they have purchased 910 tons of salt.

Emmett Heller reported that the Highway Department started building truck #45 today.

Mr. Heller stated that Bob Anstett retired last Friday and Kurt Rakestraw moved into the open position and they are currently interviewing for the available open position.

Frank Charlton, Building Department, stated that the alternate to the BZA passed away and John DeMarco expressed interest in filling that position. James Crowl stated that Mr. DeMarco has been on the Board before and does a nice job. James Crowl made a motion to accept John DeMarco as an alternate to the BZA. Lynne Liechty seconded that motion and the motion carried with two (2) ayes.

Mr. Charlton stated that the Indiana Association of Building Officials (IABO), 4th District Director position has come available and Mr. Charlton was asked to take that position. Frank Charlton stated that he wanted to inform the Commissioners of this because he would be taking a county owned vehicle out of county the third Tuesday of every month. Lynne Liechty congratulated Mr. Charlton and she made a motion to allow Mr. Charlton to take a county owned vehicle to the meetings the third Tuesday of every month. James Crowl seconded that motion and the motion carried with two (2) ayes.

The Commissioners received the following correspondence: Indiana Economic Development Corporation re: IEDC Marketplace News Update; County Commissioners re: March 1 email from Commissioner Schaafsma; Indiana State Department of Agriculture re: Meeting Notice; Steuben County Community Foundation re: February 2016 Newsletter; State of Indiana re: Announcement in Rental Housing Tax Credit; State of Indiana re: Lincoln Amphitheatre announces lineup for 2016 Season; DHS re: Largest National Emergency Alert System Test to Date 2/24/16; Joint Information Center re: HPAI Deactivating; Indiana State Board of Animal Health re: Poultry Control Area Released After Negative Tests; DHS re: Indiana Homeland Security Foundation Grant Application Period Open; State of Indiana re: Office of Community and Rural Affairs Designates Floyd County and Indiana Site Certified Gold; IN.gov re: Statement from Lt. Governor; Joint Information Center re: Status Update 2-18-16.

STEBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, President, South District

James A. Crowl, Vice President, Middle District

Lynne Liechty, North District

Attest: _____
Kim Koomler, Steuben County Auditor
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