

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING
June 20, 2016

The Steuben County Commissioners met at 8:30 a.m. on Monday, June 20, 2016, in the Commissioners' Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Donald Stuckey, County Attorney, Ruth Beer, Steuben County Councilwoman, and Kim Koomler, Steuben County Auditor.

Kevin Smith, Indiana State Police, introduced Detective David Poe. He said that Detective Poe was with the Hamilton Police Department for five (5) years and he's been with the Indiana State Police for ten (10) years. Mr. Poe requested permission to continue using the office that Kevin Smith was using. He said it is a good place to work, he does need an office and he would appreciate it if the Commissioners would allow him to continue using that office. The Commissioners agreed to continue letting him use the office and stated that they appreciate his presence in the building.

Lynne Liechty made a motion to approve the claims submitted for payment this day totaling \$633,950.65. James Crowl seconded that motion and the motion carried with three (3) ayes.

Kim Koomler, Auditor and Laurie Stoy, Treasurer, submitted the Monthly Comparison Report for approval. Steuben County Council previously approved the report at their June 14, 2016, meeting. James Crowl made a motion to approve the Monthly Comparison Report. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the May 2, 2016, May 16, 2016, May 24, 2016, and June 1, 2016, Commissioners' Meetings, which were all approved at the previous meeting.

The Executive Session Statement from the Executive Session held on June 14, 2016, was submitted for approval. James Crowl made a motion to approve the Executive Session Statement from June 14, 2016. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty stated that the Town of Clear Lake would like to have their officers be able to enforce county rule. Commissioner Liechty stated she wasn't sure if that required an addendum to the ordinance or not. Donald Stuckey, County Attorney, stated that he believes they are already entitled to enforce county ordinances. Mr. Stuckey said that he will take a closer look at it and report back to the Commissioners.

Lynne Liechty also reported on the damaged swing at the Clear Lake Beach. She said that was a donated swing and Frank Charlton, County Park Superintendent, is aware of it and will be fixing it.

Verbal approval was received by Emmett Heller on June 13, 2016, to rent a Full Depth Reclamation Machine from Southeastern Equipment for three (3) weeks for \$6,000.00 per week. He also received verbal permission to increase the rental equipment insurance coverage from \$250,000.00 to \$500,000.00 to cover this machine. James Crowl made a motion to formally approve the requests from Emmett Heller. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Erin Wray, Commissioners Secretary and Kim Koomler, Auditor, informed the Commissioners that the county insurance will not insure the Airport Crew Car without certain stipulations being met. Tony Culver, Croxton and Roe Insurance met with Ms. Wray and Ms. Koomler to discuss other options and Progressive will insure the vehicle; however, the premium is double what is currently paid. James Crowl stated that he believes \$1,400.00 a year is worth it. Ronald Smith stated that they can try it for a year and see what happens. Lynne Liechty made a motion to insure the Airport Crew Car with Progressive Insurance. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Association of Indiana Counties, Inc., submitted an invoice in the amount of \$1,000.00 for the 2016 Conference for a "Host Gift." Ronald Smith stated that he believed that was too excessive, there are eleven (11) counties that are participating and a message needs to be sent. No motion was made.

Cahoots Coffee submitted a request to use the Courtyard for the Art is Art Festival on July 16, 2016. James Crowl made a motion to approve that request. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners stated that they interviewed the applicants for the EMA Director position. The Commissioners submitted their vote to Erin Wray, Commissioners' Secretary, and she tallied the votes. Ms. Wray stated that there were two (2) votes for candidate #2 and one (1) vote for candidate #1. Lynne Liechty made a motion to offer candidate #2, Jason Meek, the EMA Director Position. Ronald Smith seconded that motion and the motion passed with two (2) ayes and one (1) nay.

The Commissioners reviewed the color choices for the Event Center Ballroom floor. Lynne Liechty made a motion to choose the colors Sandal and Rum. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl stated that he believes the deadline for the Courthouse Feasibility Study RFP needs to be pushed back sixty (60) to ninety (90) days. James made a motion to extend the Courthouse Feasibility Study RFP deadline until the first meeting in September. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Brett Hays, Community Corrections, reported to the Commissioners that additional funds were received to hire more full time officers and there is no office space for them at the Old Jail. Mr. Hays said he would like to request to use the office space at the former YIP House. Mr. Hays said that it will be used for office space only and no interviews for participants will be held there. James Crowl made a motion to approve Mr. Hays' request to use the former YIP House as office space. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Mr. Hays also asked the Commissioners for permission to add a renter's insurance to the county's insurance for the LaGrange satellite office. Lynne Liechty made a motion to approve the request to add renter's insurance to the county's insurance policy for the LaGrange satellite office. James Crowl seconded that motion and the motion carried with three (3) ayes.

Brett Hays reported that Community Corrections had approval to fix the windows in the top of the bell tower in the Old Jail, in the winter; however, cleaning was needed and that cannot be done in the winter. Once spring arrived, Mr. Hays said that the bell tower was cleaned but then the pigeons broke in again before everything could be sealed up permanently, so it needs cleaned again. Mr. Hays said that the main attic area is still clean, it's the upper part of the tower that the pigeons got into again. He submitted two (2) quotes for the cleaning and he is asking that the Commissioners help pay for half of the cost.

James Crowl stated that there are some issues at the Courthouse as well and he recommended combining the two (2) projects. Commissioner Crowl said that he has to check with Gary Fair and Rick Meyers on this matter. Lynne Liechty made a motion to authorize James Crowl to work with maintenance and combine the two (2) projects. Ronald Smith seconded that motion and the motion carried with three (3) ayes.

Mr. Hays submitted a Department of Corrections Training MOU for them to provide Community Corrections with free training. He said that it is a "train the trainer" and once the person that is sent for the training then that person can come back and train other staff members. James Crowl made a motion to approve the MOU with the Department of Corrections. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners invited Walker McCrea to the Commissioners Meeting to recite his essay about Steuben County and Baron Von Steuben. The Commission Board awarded Walker McCrea with an Honorary Baron Certificate and named him as the youngest Honorary Baron of Steuben County.

Kelli Johnson, Auditor's Office and Alex Bruggenschmidt submitted an engagement letter to the Commissioners for Mr. Bruggenschmidt to provide comprehensive tax sale legal services to the County. Mr. Bruggenschmidt stated that it covers unlimited consults with County Officials regarding tax sale legal issues and

problems, court filings for the annual tax sale, in court representation for tax sale litigation, legislative updates and analysis and general advice to the Commission Board regarding the disposition of the unsold properties. He said that this comes at no extra cost to the County because statutorily, attorney fees can be added to the tax sale cost. Donald Stuckey said that he has no problem with the Commissioners signing this engagement letter with Mr. Bruggenschmidt. Kelli Johnson, Auditor's Office, stated that she thought it was a very good idea as well and she has also spoken with SRI and they highly recommended Mr. Bruggenschmidt for this. Ms. Johnson said that it takes the burden off of Donald Stuckey so he can concentrate on other items for the County. Lynne Liechty made a motion to approve the letter of engagement. James Crowl seconded that motion and the motion carried with three (3) ayes.

Chuck Walker, BoAC, submitted a spreadsheet to the Commissioners explaining their projected 2017 Operating Expense Summary and their total budget request would be approximately \$147,640.00. Mr. Walker said that he thinks there has been a lack of the maintenance at the airport and he doesn't think enough funds have been spent for building updates and maintenance which resulted in some expenses that they were not anticipating.

Mr. Walker stated that the airport is surrounded by water, is landlocked and is not expandable. He said that they have the support of the FAA and on a long term basis (15-20 years) they would like to take a look at a place to relocate the facility so the airport can be expanded. Mr. Walker said that the BoAC has proposed a site survey for 2017 that is yet to be approved by the FAA.

Alex Dobson, Veterans' Assistance, reported to the Commissioners that out of the 408,000 Veterans in Indiana, Steuben County is home to 2,430. The Federal Government pays compensation of pension \$7,040,000.00 to Veterans in Steuben County and there is also \$6,732,000.00 worth of medical costs paid to Steuben County and with education roughly \$750,000.00. Mr. Dobson stated that the total expenditure to Steuben County Veterans is \$14,692,340.00. Alex Dobson stated that there are still approximately 1,900 veterans that have not received care and that do not know that they are eligible for benefits, etc. Mr. Dobson stated that through his office he has served approximately 120 veterans.

Mr. Dobson stated that he is requesting to be made full-time so he can keep up with the need for the Veterans in Steuben County. He also said that Brian Lamb, President of the Veteran Services' Office in DeKalb stated that he could get transportation to Steuben County to use to get Veteran's down to the hospitals. Mr. Dobson stated that annual salaries are sporadic and DeKalb County has a salary of \$43,000.00. The Commissioners advised Mr. Dobson that they will take his requests under advisement.

Vicky Meek, EMS, submitted her request in writing due to her being out of the office today. In her request she pointed out that she needs another ambulance and the funds needed for that ambulance. Ronald Smith stated that her requests will be taken under advisement.

Gary LeTourneau, Communications Director, submitted his proposed budget to the Commissioners. Mr. LeTourneau stated that if the Council approves his budget, it will only increase by about \$3,500.00 for 2017.

Tami Sumney, IT Director, gave the Commissioners her proposed 2017 budget. Ms. Sumney stated that she put a raise in for herself and James Schlup's salary is due for a step in 2017. She said that those were the only increases for her line items in County General. Ms. Sumney stated that there is an increase in Cum. Cap. for Service Contracts for the Auditor/Treasurer and the large increase under Computer Hdw/Sft/Maint/Cths is to cover the technology line item that was in the 2013 Bond since another three (3) year bond is not being created.

Ms. Sumney also submitted a list of every computer that is in used within County Government. She said that it shows when the computers were purchased, when warranty begins and ends. She said that she is trying to get on a cycle for replacements. For 2017 she has 56 computers on the list for replacement, for 2018 she has 40 on the list. Ms. Sumney said that the computer replacements tie up Mr. Schlup for a long time and it was brought up that she could possibly hire some part time help to assist in the computer set ups. She said that there is a part time line item in GIS and it hasn't been used for five (5) years so she thought possibly she could utilize that line item. James Crowl recommended that she contact Trine University to see if they have any students that could work part time.

Tami Sumney also submitted a list of some decommissioned items that she believes can be sold. She said that the items are not hardware supported anymore, but they are marked for auction and have been taking up space. Lynne Liechty made a motion that the items be disposed of in the most profitable and proper way. Kim Koomler, Auditor, stated that she prefers to use GovDeals.com since they are familiar with County Government. James Crowl seconded that motion and the motion carried with three (3) ayes.

Frank Charlton, County Park, stated that he went off of the 2016 budget. Ronald Smith said that extensive consideration will have to be made in regards to utilities at the Event Center so some adjustments will have to be made. Mr. Charlton asked what the hourly rate is for the part-time extra help. Kim Koomler said that it ranges from \$8.50 to \$10.50 and it is in the salary ordinance. Ms. Koomler said that payroll can confirm the hourly rate. Mr. Charlton said that he would also like to address the requirement of having a GED to be hired as part-time help.

Frank Charlton said that he has gone around and introduced himself to people at the park so they are starting to realize there's a new Superintendent. Mr. Charlton said that he will start moving in next week.

Zach Mahan, GIS Coordinator, stated that he does not propose any additional changes for 2017. Mr. Mahan stated that so far, everything is going good in the GIS office.

Gary Fair, Community Center Maintenance, submitted quotes for sealcoating for the parking lots. The total amount of the quotes is \$9,851.05. Mr. Fair stated that he has to get information for the EMS North parking lot and the people that share the parking lot want to sealcoat their side as well. James Crowl made a motion to approve the quotes from Asphalt Seal Coating & Patching in the amount of \$9,851.05. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

James Crowl informed Gary Fair that the quotes for the Old Jail Tower cleaning needs to be combined with the Courthouse Tower to clean all of the pigeon waste and then sealed back up permanently.

The Community Foundation submitted an amended request to place not one (1) sign, but nine (9) signs in the Community Center yard. Gary Fair stated that he doesn't have a problem with it. Lynne Liechty made a motion to allow the nine (9) signs to be placed in the Community Center yard; however, the Community Foundation must work with Gary Fair, Building Maintenance, on the placement of those signs and the signs must be removed after two (2) weeks. James Crowl seconded that motion and the motion carried with three (3) ayes.

Tom Green, Soil and Water, submitted a letter explaining their operating grant request for 2017 and a list of their current projects. Mr. Green stated that their request has increased to \$16,000.00 from \$15,000.00 due to cost increases.

Jennifer Sharkey, County Engineer, submitted a change order for delay/escalation due to utility conflicts on the bike trail, in the amount of \$86,481.56. Ms. Sharkey said there have been discussions regarding getting reimbursed from the utility company; however, the County has to pay for it up front. Ms. Sharkey said that she will investigate and work with Donald Stuckey on how to best move forward with this matter. Lynne Liechty made a motion to approve the change order. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey reported for the Community Crossings Grant that was received, the Highway Department is tentatively looking at completing five (5) road projects for a total amount of approximately \$600,000.00 in total costs, but the County will only be responsible for \$300,000.00.

Emmett Heller reported that paving has been completed on Maple Street, the stone berm will be installed Wednesday and the ditches will be completed after that and then seeding will take place in August.

Mr. Heller stated that paving has also been completed on Flint Road, Creek Bank Road and the three lanes at West Otter Lake. Stone berming will be done at the end of the week as well.

He said that they are prepping ditches in the Northwood and Rosewood Additions so paving can start on Monday.

Emmett Heller said that he is working with the Schmucker's on 1000 E to prep the road for dust control and it will be at their cost. Mr. Heller said that it would be to 525 since that is the end of his jurisdiction. He said that they are getting numbers together and he would like to mix in some calcium chloride with the gravel so there is a good base and have Schmucker's pay for the calcium chloride. Mr. Heller said that he's looking at approximately \$30,000.00 for four (4) inches of gravel for four (4) miles.

Mr. Heller reported that truck #44 was returned last Thursday and it is scheduled to be on the road tomorrow. Truck #45 is being driven by Norm Lash and truck #46 is mocked up, the bed should go to paint this week and should be completed early July.

Kurt Rakestraw went with Jen Sharkey to a chip and seal conference last Thursday. Mr. Heller stated that he would like to continue to involve Highway Department employees in the training.

Jennifer Sharkey reviewed the Highway Department's 2017 budget request. Ms. Sharkey stated that they are suggesting an increase in MVH of about 29% as compared to the appropriated budget for 2016.

Ms. Sharkey stated that she will have separate breakdowns for the budgets in Major Moves that lay out the federally funded projects so there will be a timeline to follow.

She stated that there will be an increase in the Cum. Bridge fund as well.

Ms. Sharkey said that they will be requesting an increase in CEDIT to help fund the truck improvement plan.

Jennifer Sharkey said that there will also be some new line items for trail maintenance, old 127 lighting, etc.

Jessica Grossman, Region IIIA, stated that they are requesting the same allocation for 2017, in the amount of \$12,445.00 and that amount is a match for a federal grant that is received. Ms. Grossman stated that currently they are working with the Town of Orland on a Community Crossings Grant Application for INDOT because they are hoping to resurface some roads. Ms. Grossman also stated that Region IIIA is working on the Workforce Development Grant for the Enterprise Center.

The President of the SCURRT Team came to the Commissioners. He reported that SCURRT is 100% donation funded and they just purchased ice rescue equipment for every fire department in Steuben County. He stated that there are eleven (11) new certified divers and they are trying to buy equipment for them. That equipment costs \$2,000.00 per diver. He reported that they are up to twenty-five (25) divers for Steuben County and they respond to approximately eight (8) rescues a year. He said that SCURRT is doing well and they appreciate everything the County continues doing for them.

Kris Treadwell, Council on Aging, submitted a letter stating that they would like to increase their annual allocation by \$7,421.00 for a total of \$47,421.00 for 2017.

Ronald Smith said that Jim Penick, Historical Society, is requesting that the annual allocation stay the same for 2017.

Tami Mosier, Purdue Extension, stated that the 4-H Fair Board thanks the Steuben County Commissioners for the annual allocation and they are not asking for an increase for 2017. Ms. Mosier stated that the allocation funds have been used for two (2) primary educational opportunities and some other educational programs that they offer. Tami Mosier said that there is roughly 380 youth in the program this year and each one gets educational materials, free of charge. The educational trips that are taken are also covered by the annual allocation. Ms. Mosier reported that at the June Fair Board Meeting it was approved to purchase new racks to hold the exhibit posters in the Event Center.

Tami Mosier stated that she spoke to Chris Rowe this morning about taking care of the Event Center restrooms during the 4-H Fair. Ms. Mosier stated that at the May Fair Board Meeting she got the impression from

the Commissioners that they would take care of the cost, then at the June Fair Board Meeting it sounded like the Fair Board was responsible for paying for those costs. Ms. Mosier stated that they plan on opening the Event Center from 8:00 a.m. to 8:00 p.m. and they are planning on taking volunteers to work shifts in that building.

Lee David, CAVA, stated that they are not asking for an increase in the Annual Allocation for 2017. She reported that the Family Ties Program is what the Annual Allocation funds. She said that the Safe Exchange Program is where an active protective order is in place. The Supervised Visit Program is reunification with the child after incarceration, there was a domestic violence charge or if there was drug and alcohol use. Ms. David also stated that they started a therapeutic visitation so the child can confront their parent within a therapeutic atmosphere and work out issues. Lee David stated that they have met their capacity, which is 75 and they serve between 230 and 375 children a year.

St. Joe River Basin did not submit a request for their Annual Allocation.

Dave Koenig, EDC, stated that they are asking for a fifteen percent (15%) increase of their Annual Allocation. Mr. Koenig stated that the EDC has had the same allocation amount since 2007 and the request for an increase is because requirements are expanding and expenses are increasing. He also informed the Commissioners that other entities will be approached for the same 15% increase as well.

Bill Harter, Coroner, came back to the Commissioners regarding the possibility of getting a vehicle. Mr. Harter stated that the vehicle in question is available and he does have funds in his budget; however, he does not have the proper line items. Mr. Harter said that Vicky Meek, EMS, has some old cots that can be used for this vehicle as well. Lynne Liechty made the motion to allow Bill Harter to go to Council to request required vehicle line items. James Crowl second that motion and the motion carried with three (3) ayes.

Bill Schmidt, RC&D – Wood – Land – Lakes, stated that they were funded by the Federal Government; however, when they lost that funding it caused them to regroup and now they just do conservation easements. Mr. Schmidt stated that they have over 10,000 acres in easements that need to be inspected. He stated that RC&D covers nine (9) counties, some contribute and some don't. For 2017 they are requesting that the Annual Allocation be increased from \$400.00 to \$500.00 to help cover expenses.

Lynne Liechty asked for an update on the Four Corners Bridge lights. Bill Schmidt said that he's not sure where the original proposal is going; however, he has talked to Randy Strebbig recently. LED lighting has been discussed as a possible avenue. Mr. Schmidt said it is dark and it is a very busy area with a lot of pedestrians. He assured the Commissioners that the project hasn't died, it's still a work in process.

Well Child Clinic, RISE, Maumee River Basin and Weights and Measures submitted information stating that they are not asking for increases in their Annual Allocations or budgets.

Vicky Meek, EMS, submitted a request for an increase for the First Responders Allocation from \$25,000.00 to \$35,000.00. Kim Koomler stated that the allocation to each Fire Department is calculated by the amount of runs each department takes so they all get a portion of it.

Erin Wray, Commissioners' Secretary, stated that she spoke to Jason Meek regarding the EMA Director position and Mr. Meek said that he will not formally accept the position until the Commissioners determine the wage. Mr. Meek currently holds the part time EMA position in DeKalb County and if it isn't worth it, he won't accept the offer. Kim Koomler said that in 2007 it was a part time job and it paid \$14,250.00, in 2008 it jumped to \$29,000.00 and went to full time status, in 2009 it went to \$29,500, in 2010 it stayed the same, in 2011 it went to \$30,000.00 and currently it pays \$34,000.00 for full time. The Commissioners decided to offer Mr. Meek \$19,000.00 plus the use of the vehicle.

Ronald Smith stated that it was noticed on the chairs for the Event Center that there were some spot welds on the bottom of the chairs that were starting to rust. The company has been contacted to try to remediate that issue. Lynne Liechty made a motion to accept the table and chairs quote from MSC in the amount of \$26,817.89, pending information from the company on the spot welds. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ronald Smith stated that a quote for a dishwasher, refrigerator/freezer combination and two ranges, all finished in stainless steel has been received from Sanborn's in the amount of \$3,317.00 plus a setup fee of \$229.00.

Leroy Steury, Steury Builders, has submitted documents for the limestone Event Center parking lot. Donald Stuckey stated that the RFP/RFQ process did not need to be done because it is an extension of the existing contract and Steury Builders would have to do a change order. Lynne Liechty made a motion to accept the change order for the limestone Event Center parking lot. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jonny Day submitted a request to take photographs from the top of the Courthouse. The Commissioners felt that it was too dangerous to allow the public access to the top and some repairs and cleaning is needed to that area. Due to those reasons, the Commissioners took no action on the request.

Crystal Van Pelt, Purdue Extension, submitted a request to use the County van on June 21, 2016, to transport colleagues to West Lafayette. James Crowl made a motion to approve that request. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lisa Caudill, Steuben County Humane Shelter, updated the Commissioners on the Shelter. Ms. Caudill stated that animal intake is trending about the same as last year and since May, they have taken in 326 animals and that should put them close to 1,000 animals for this year as well.

Lisa Caudill said that they installed a new software system called Shelter Manager and it has increased the efficiency of the animal handling. Ms. Caudill said that Alisa Mills, Director, has also enabled the Shelter to become more organized and efficient. She said that they have a new name, logo and website.

Ms. Caudill reported that they have had twelve (12) months of spay and neuter clinics that are open to the community and the procedures are done at a 50% reduced rate. She said that they did have grant money to help with those clinics; however, that grant money has since expired. They do have a new grant application in with the Community Foundation for that purpose again and are hoping to receive word on that grant soon.

She also reported that the Shelter provided 673 rabies injections to animals from the County last year and that was also partially funded by a grant. Stress relief clinics have also been provided to Trine students. Ms. Caudill said that they have been working with Community Corrections in allowing non-violent offenders to come to the Shelter to do their community service. She also stated that the Shelter is employing a teenager, whom has learning and physical disabilities, this summer.

Lisa Caudill stated that Alisa Mills has developed a Four County Shelter Coalition. Ms. Mills took it upon herself to reach out to LaGrange, Noble and DeKalb Counties and requested to band together and learn from each other. Ms. Caudill stated that several meetings have been held and Steuben County Humane Shelter is now the Shelter to watch. She said that the other counties are very impressed with the Steuben County Humane Shelter.

Ms. Caudill stated that they've had some challenges this past year and they have been called to two (2) murder scenes, one (1) meth lab explosion and several animals have been seized in multiple situations of hoarding and psychological issues with the owner. She stated that two (2) Pitbulls were seized and resulted in a lot of time and money being spent by the Shelter. Ms. Caudill stated that the owners were breeding the animals to sell the puppies for \$1,000.00 each, purportedly to support another operation they had. She said that both animals were seized, the male was neutered and rehomed. The female was pregnant so she was taken to a safe haven due to the owners of the animals threatening the Shelter and a No Trespass Order was received due to threats made by the owners.

Lisa Caudill stated that the Humane Shelter is a vendor that the County and the citizens should take great pride in contracting with. She said that in 2015, 572 animals were taken in from the County out of 826 total animals. The County represents 69% of the total animals cared for. At a conservative cost of care it costs \$150.00 per animal (the national amount is \$300.00 per animal), the Humane Shelter provided \$85,800.00 worth of service to the County in 2015. To employ an animal control officer, the national average is \$35,330.00 and the county's

portion of that would have been \$18,664.00. Lisa Caudill stated that the cost of care to the County was \$104,464.00 in 2015 based on actual intake. She said that the community has increased the support more than they ever could have imagined, schools, universities, clubs, organizations, private citizens, businesses, unions, etc., have been raising money for the shelter and bringing in checks that they have never seen before.

Lisa Caudill stated that they are requesting that Steuben County increase their support as well and they are asking for reimbursement of cost of services provided in the amount of \$60,000.00.

Donald Stuckey informed the Commissioners that he had to hire an Ohio attorney to record the documents for a lien on the RES Polyflow property because he does not have an Ohio license.

Erin Wray came back to the Commissioners to inform them that Jason Meek has declined the offer of employment for the EMA Director position. The Commissioners voted again and the job shall be offered to Randy Brown at the rate of \$34,000.00 for the full time position.

The Commissioners received the following correspondence: State of Indiana re: Lt. Governor Holcomb statement on Indiana's strong employment rate; Indiana State Department of Agriculture re: Statement; AIC re: AIC eNews – June 16, 2016; St. Joe River Basin re: Meeting Reminder – Special Location re: INDOT re: LPA Newsletter; IN.gov re: June 14 email from Commissioner Schaafsma; IN.gov re: Procedures for the Establishment of Cumulative Funds; INDOT re: Application Deadline Extended; IN.gov re: OCRA and IHCDA Capacity Building Webinar.

STEUBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, President, South District

James A. Cowl, Vice President, Middle District

Lynne Liechty, North District

Attest: _____
Kim Koomler, Steuben County Auditor
elw