

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING
July 17, 2017

The Steuben County Commissioners met at 8:30 a.m. on Monday, July 17, 2017, in the Commissioners' Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Donald Stuckey, County Attorney, Dan Caruso, Steuben County Councilman and Ruth Beer, Steuben County Councilwoman.

Isaac Lee, Steuben County EDC Executive Director, submitted the 2017 Agreement for Services for approval and signature. Donald Stuckey stated that he has reviewed and approved the document. Lynne Liechty made a motion to approve and sign the 2017 Agreement for Services. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to approve the claims submitted for payment this day totaling \$256,740.27. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Kim Meyers, Auditor and Melissa Bixler, Treasurer, submitted the Monthly Comparison Report for review and approval. Lynne Liechty made a motion to approve the Monthly Comparison Report. James Crowl seconded that motion and the motion carried with three (3) ayes.

Gary Fair, Community Center Building Manager, again discussed the need for a cleaning deposit for the rentals of the Auditorium and/or Multi-Purpose Room. Mr. Fair stated that if there is excessive clean up, the deposit would be kept; however, if the renters cleaned up and left the room the way it was when they arrived, the deposit would be refunded. It was recommended that Gary Fair and one other person decide together whether or not the deposit is to be kept or refunded; however, Gary Fair stated that he would accept the burden if an issue was to arise. James Crowl made a motion to approve the \$150.00 cleaning fee deposit. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Mr. Fair also discussed the need for a new mower/snow blower combination tractor. Gary Fair stated that the current tractor has so much wear and tear where it is almost impossible to separate the mower deck from the mower to get the snow blower attached. James Crowl made a motion to approve the purchase, no more than \$18,000.00, from 2018 Cum. Cap funds. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners discussed the 2018 Allocation request from the St. Joseph River Basin in the amount of \$6,520.00. Lynne Liechty made a motion to request \$500.00, which is the same amount allocated for 2017. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Steuben County Literacy Coalition requested a 2018 Allocation of \$2,500.00. Donald Stuckey stated that the EDIT Plan for 2018 would have to be amended and approved. The Commissioners agreed to submit a request for an annual allocation for 2018 in the amount of \$2,500.00.

Brett Hays, Community Corrections, came to the Commissioners with quotes to repair the electrical box at the Old Jail. Mr. Hays said that it is his recommendation to go with the lower quote in the amount of \$900.00 and he also requests that the Commissioners pay for half of the invoice. Lynne Liechty made a motion to accept the quote from Ross Electrical Contracting in the amount of \$900.00 and that half of that would come from Bldg/Equip Repairs 1000-068-3000.39. James Crowl seconded that motion and the motion carried with three (3) ayes.

Frank Charlton and Kylee Harris, County Park, reported that they have been busy with 4-H Fair preparation. Mr. Charlton said that the demolition of the Old Exhibit Hall is scheduled for after the 4-H Fair and he is working on switching over the drains.

Mr. Charlton also stated that he is in the process of obtaining quotes for paving the County Park Campground roads.

Brian Spangle from Wildman and representatives from Aramark submitted their proposals for the Steuben County Uniform Contract. Each company gave a presentation and the Commissioners took the quotes under advisement so the Highway Department could review the information and then give a recommendation to the Commissioners. *Arrow Uniform submitted a quote late; however, it was also taken under advisement for review by the Highway Department.*

Jack Daniels, Martin Riley, submitted a progress report on the Courthouse Feasibility Study. Mr. Daniels also said that they will be scheduling more meetings with the departments to review the progress report and discuss changes that need to be made.

Jennifer Sharkey, Highway Engineer, submitted NIPSCO Utility Permit #2780 for approval. James Crowl made a motion to approve that utility permit. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey stated that three (3) parcels for the 200 N Project have been paid and secured. She also said that six (6) parcels have been paid but the documents are still in the recording process and there are four (4) remaining parcels to be secured.

She also reported that the federal aid swap program won't be available for a couple years for the other 200 N Project. Ms. Sharkey said that within the next month decisions will have to be made on how the County wants to proceed on that project.

Ms. Sharkey stated that there is a meeting with the City of Angola regarding Phase II of the Bike Trail. She submitted a letter to be approved and submitted to the City of Angola for further discussions on a partnership on that project.

Jennifer Sharkey said that she submitted for the Community Crossings Grant. Ms. Sharkey submitted a list to the Commissioners laying out the projects to be completed if those funds are received.

Ms. Sharkey stated that she has a draft of the 200 W. Signal Maintenance Contract to be submitted to Donald Stuckey for review.

Emmett Heller, Highway Superintendent, stated that mowing is continuing, they have been working on drainage projects and they are also prepping for chip and seal. Ronald Smith stated that Old 27 South needs to be mowed.

The Auditor's Office submitted a request to purchase seven (7) new chairs for the Commissioners' room. Lori Hickey said that they are getting special pricing from Staples in the amount of \$197.00 for each chair for a total amount of \$1,379.00. No motion was made and it was stated that they will wait another year to see what shape the current chairs are in at that time.

The Commissioners discussed the EDC Shovel Ready line item in the EDIT Budget. The Commissioners decided to keep that line item at \$0.00 for 2018.

Lynne Liechty made a motion to request \$45,000.00 in the County Park Improvement line item in the EDIT Budget. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to request an increase for each Commissioner's salary by \$3,000.00 in 2018. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to request an increase in the Care of Cemeteries line item by \$600.00 for a total of \$3,100.00 for 2018. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Lynne Liechty made a motion to request \$45,000.00 in the 1112-000-4000.15 Equipment/Highway line item. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Commissioners stated that they shall keep the Cum. Cap. request for building repairs at \$300,000.00 for 2018.

The Highway Department submitted several requests for funds out of Major Moves for 2018. Upon review of those requests, the Commissioners decided to not submit those requests to Council.

Tim Troyer, Sheriff, has informed the Commissioners that he would like to purchase eight (8) new vehicles in 2018 to replace 2012-2013 vehicles. Sheriff Troyer submitted a fleet mileage report for review. James Crowl said that three (3) Sheriff fleet vehicles were involved in accidents and totaled this year and new vehicles were purchased as replacements. The Commissioners discussed possible options for replacing vehicles. Lynne Liechty made a motion to request a budget of \$125,000.00 for 2018 in the Cum. Cap. fund for the purpose of purchasing a few vehicles. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Humane Shelter submitted a request for an allocation in 2018 of \$88,350.00. Lynne Liechty made a motion to submit a request to County Council for \$45,000.00. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to approve the minutes from the Commissioners' Meeting on July 3, 2017. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the June 19, 2017, Commissioners' Meeting for the Index Book, which were approved at the prior meeting.

Erin Schiffli, Commissioners' Secretary, stated that the Carnegie Public Library has notified her of a vacancy on the board. Ms. Schiffli said that she had a two (2) names of people that may be interested in filling that vacancy and asked if the Commissioners wanted her to contact the possible alternates. The Commissioners directed Ms. Schiffli to contact the possible alternates to see if they are interested on serving on the Library Board and they may submit information on why they would be a good candidate if they wish.

Kris Treadwell, COA, submitted an INDOT 5311 Grant Draw for approval and signature. James Crowl made a motion to approve and sign. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners received the following correspondence: John Sampson, NEIndiana re: Your Support of Riverfront Development; AIC re: AIC News; Steuben County Community Foundation re: Annual Update (iMAN); Janel Meyer Steuben County Soil & Water re: Board Meeting – Preliminary Agenda; Governor Holcomb re: Executive Orders Update; IACC – Stephanie Yager re: Senator Kenley Retirement Announcement; James Somers re: Steuben County Rest Stop Display; Steuben County Board of Aviation re: Memorandum – July 11, 2017; Janel Meyer Steuben County Soil & Water re: Approved Board Meeting Minutes; DLGF re: Estimates pursuant to SEA 321-2016

STEUBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, President, South District

James A. Crowl, Vice President, Middle District

Lynne Liechty, North District

Attest: _____
Kim Meyers, Steuben County Auditor
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