

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING
August 21, 2017

The Steuben County Commissioners met at 8:30 a.m. on Monday, August 21, 2017, in the Commissioners' Room of the Steuben County Community Center. Present this day were Commissioners Ronald Smith, James Crowl and Lynne Liechty. Also present were Donald Stuckey, County Attorney, Ruth Beer, Steuben County Councilwoman and Kim Meyers, Auditor.

The Plan Commission submitted Schwartz Acres and Phares Subdivision plats for signature.

James Crowl made a motion to approve the claims submitted for payment this day totaling \$340,525.55. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Kim Meyers, Auditor and Melissa Bixler, Treasurer, submitted the Monthly Comparison Report for review and approval. Lynne Liechty made a motion to approve the Monthly Comparison Report. James Crowl seconded that motion and the motion carried with three (3) ayes.

James Crowl made a motion to approve the minutes from the Commissioners' Meeting on August 7, 2017. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

The Commissioners signed the minutes from the July 17, 2017, Commissioners' Meeting for the Index Book, which were approved at the prior meeting.

Lynne Liechty made a motion to approve the Executive Session Statement from the Executive Session held Tuesday, August 8, 2017, at 8:00 a.m. James Crowl seconded that motion and the motion carried with three (3) ayes.

Donald Stuckey stated that he has reviewed the Koorsen Contracts and he said that he has stricken several things on the Contract that need to be taken out. The Commissioners requested that the Koorsen Representative be contacted and informed of the changes that need to be made.

Mary Allred, EMS Director, submitted information from the Toll Road regarding billing. Ms. Allred stated that they are no longer going to bill for tolls and they must be prepaid. Donald Stuckey stated that he will call the Toll Road Representative to see what options are available.

Judge Allen Wheat, Circuit Court and Kristi Bachman, Northeastern Indiana CASA, submitted a letter requesting a rental waiver for their current office space in the Community Center. James Crowl made a motion to approve the rental waiver. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

David Gee, Region 3A, submitted a letter of endorsement to the Commissioners regarding the EPA Brownfield Assessment Grant. Lynne Liechty made a motion to approve and sign the letter of endorsement. James Crowl seconded that motion and the motion carried with three (3) ayes.

Elten Powers, Pleasant Lake Lions Club Secretary, submitted a request to the Commissioners to use the Community Center Auditorium on Saturday, October 21, 2017 for their Minstrel Show. Mr. Powers further requested that the rental fee be waived. Lynne Liechty made a motion to approve that request. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jeremy Musser, Prosecuting Attorney, submitted a grant application for a \$2,000.00 Drug Prosecution Fund Grant. James Crowl made a motion to approve the grant application. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Randy Brown, EMA Director, submitted an updated Memorandum of Understanding between the County and the Steuben County Airport. Mr. Brown stated that this agreement would go into effect when and if there is a mass fatality. Lynne Liechty made a motion to approve the MOU. James Crowl seconded that motion and the motion carried with three (3) ayes.

Mr. Brown also submitted a quote, in the amount of \$2,628.13, from Integrity Comm & Electronics to replace batteries in the remaining tornado sirens. He stated that he has the funding in the Tornado Siren line item; however, \$135.00 of the invoice will be paid from his LOIT fund. Lynne Liechty made a motion to approve the quote from Integrity Comm & Electronics. James Crowl seconded that motion and the motion carried with three (3) ayes.

The Commissioners reviewed the proposed 2018 Holiday Schedule. James Crowl made a motion to approve the proposed 2018 Holiday Schedule. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Debbie Lewis, WIC, submitted a grant application for approval. James Crowl made a motion to approve that grant application. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Judge William Fee, Superior Court, submitted a request to purchase three (3) sit to stand riser desks on Amazon.com. Judge Fee further requested to use the Commissioners' Credit Card to purchase those desks. Lynne Liechty made a motion to approve the request to purchase the sit to stand riser desks and to allow the usage of the Commissioners' Credit Card. James Crowl seconded that motion and the motion carried with three (3) ayes.

Gary Fair, Community Center Building Maintenance, submitted proposed evacuation route posters for approval. The Commissioners thought the posters would work well and wanted Mr. Fair notified that he could hang them in each office.

Angie Wallace, ForeSight Consulting, LLC, submitted a letter regarding the survey of the 76 Park. Ms. Wallace explained a couple issues that they are having with the survey and asked for guidance. Donald Stuckey, County Attorney, stated that he would call Ms. Wallace to try to resolve the issues.

June Julien, Steuben County Tourism Bureau, came to the Commissioners regarding the Centennial Celebration of the Soldier's Monument that will be done in conjunction with the Cruise to the Monument on Wednesday, September 20, 2017. Ms. Julien also presented Commission Board President, Ronald Smith, with a photo of the Baron Von Steuben Statue at Valley Forge.

June Julien presented post cards and brochures to the Commission Board and the audience. She also informed the Commissioners that Commemorative Posters are available for purchase at the Community Foundation and all proceeds will go to the Monument Fund.

Ms. Julien and LouAnn Holman requested permission to use the Courtyard on September 13, 2017, to allow Ms. Holman to tell a story of a woman from September 13, 1917 and have a birthday party for the character. Lynne Liechty made a motion to allow usage of the Courtyard on September 13, 2017. James Crowl seconded that motion and the motion carried with three (3) ayes.

Frank Charlton and Kylee Harris came to the Commissioners with updates at the County Park. Mr. Charlton stated that everything is going okay and things are starting to wind down.

Ms. Harris informed the Commissioners that the cameras at the Event Center still are not working properly and she is currently trying to schedule a time with Larry's Lock & Safe and an electrician to come to the Event Center; however, they are having scheduling issues.

Kylee Harris said that every weekend in September is booked at the Event Center.

Frank Charlton stated that he believes this fall the pollinator plot will be planted. Ronald Smith recommended planting trees this fall.

Mr. Charlton said that he would like to look at installing the small parking lot for the 76 Park Pavilion. He said that he believes he has the funds in the Park Improvement line item. The Commissioners requested that he get

at least two (2) quotes for that project. Mr. Charlton also reported that the exhibit hall is almost completely torn down.

Donald Stuckey opened the Salt Bids for the 2017-2018 season. Bids were received from Detroit Salt Company, Cargill, Compass Minerals and Morton Salt. The Commissioners accepted all bids for review and recommendation by the Highway Department.

Jennifer Sharkey, Highway Engineer, submitted SLRWD Utility Permit #2785 and NIPSCO Utility Permit #2786 for approval. Lynne Liechty made a motion to approve SLRWD Utility Permit #2785 and NIPSCO Utility Permit #2786. James Crowl seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey said that the right of way phase for the 200 N/827 Project is complete. She said all of the property owners have been paid and documents have been recorded. Ms. Sharkey said that the letting date is January, 2018 with construction starting in the spring or summer of 2018. Jennifer Sharkey stated that GAI Consultants was the winning firm for the Construction Inspection Services. INDOT has approved the scoring process and all consultants that submitted a letter of interest has been notified.

Ms. Sharkey submitted a reimbursement voucher for the right of way purchase for approval. Lynne Liechty made a motion to approve the reimbursement voucher. James Crowl seconded that motion and the motion carried with three (3) ayes.

Jennifer Sharkey stated that the County was awarded grant money on the 200 N Phase II Project and financing for the local match needs to be determined.

Jennifer Sharkey submitted the Bike Trail Phase II Interlocal Agreement for approval. Ms. Sharkey said that this Agreement is for the \$250,000.00 that the City of Angola is putting towards the Bike Trail Phase II. James Crowl made a motion to approve the Interlocal Agreement with the City of Angola. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Ms. Sharkey stated that Donald Stuckey reviewed the 200 N/200 W draft contract for the traffic signal maintenance. She said that it has been sent to two (2) contractors for their review and to start the discussion on the maintenance agreement so the signal can be inspected at least once every year.

Jennifer Sharkey updated the Commissioners on the status of the bridge work. She said that the maintenance and rehab work has been completed on 18 bridges and 4 small structures. Ms. Sharkey said that there are still 15 bridges and 1 small structure that has work remaining.

Ms. Sharkey asked if there has been any more discussion regarding taking the fiber connection to the Highway Barn. Lynne Liechty stated that doing so would cost \$9,000.00. Ms. Sharkey said that at this time she believes it would be beneficial so the Highway Barn is on the County network. She said currently they do not have access to electronic files such as the GIS database for updates, they don't have data backup and they are on a separate phone system. Ronald Smith stated that the Commissioners set aside money in Major Moves for this project. Lynne Liechty made the motion to have iMAN install the fiber connection to the Highway Barn. James Crowl seconded that motion and the motion carried with three (3) ayes.

Emmett Heller, Highway Superintendent, informed the Commissioners that they finished their chip and seal projects last Tuesday and are working on installing gravel berms.

Mr. Heller said that they made repairs to the salt barn last week as well.

Mr. Heller stated that sometime within the next thirty (30) days they hope to finish the paving projects.

Emmett Heller stated that at the last Council meeting the funds were approved for the purchase of two (2) dump trucks. Mr. Heller said he is now requesting permission to purchase those two (2) trucks and also a third truck from his budget. He stated that each tandem axle dump truck costs \$165,000.00. James Crowl made a motion to

allow Mr. Heller to purchase the three (3) tandem axle dump trucks. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Mr. Heller stated that the Highway Department will be going back to five (5) days a week right after the Labor Day Holiday.

James Crowl inquired about the distributor. Emmett Heller stated that if they plan on doing less than 20 miles next year, they could rent a distributor cheaper than owning one.

Jeff Rysenga, Lane 890B Snow Lake, along with Gene Huss and Tim Gorman came to the Commissioners with a petition to convert 890B from a private road to a public road. Mr. Rysenga stated that their lane is private; however, the other lanes surrounding them are county owned. He said that they have done things in the past to keep the dust down and when the County did the paving, it made a large transition at the end of the lane. He said that it is inconsistent to have 890B as a private road as it has the same 40' right of way as the other lanes that are county owned. Mr. Rysenga also stated that the cul-de-sac has the same 40' radius as Lane 890 and 880 which are county owned.

Jennifer Sharkey stated that she met with Mr. Rysenga and walked the area and according to the ordinance in place, lane 890B does not meet the minimum requirements.

James Crowl said that if this is done, it will be opening up a can of worms for many other places that have a yellow sign on their private road. Commissioner Crowl said that the advice of the Engineer should be followed. Lynne Liechty said that she can see both standpoints.

Jennifer Sharkey said that if a property owner or association would like to bring their roadway within the specifications that are stated, there would be another review process. Ms. Sharkey said that on this particular situation there is a concrete driveway that extends into the right of way that has a curb and currently all of the drainage goes onto private property into a drain and then tiles out to the lake.

Ms. Sharkey said that the residence of 890C opted to have the same contractor that the Highway used pave their lane, but it was a separate contract that the property owners paid for.

Ronald Smith stated that the Commission Board would be open to hearing if the residents of 890B want to work with the Highway Engineer to get the lane up to specifications, but there would still be a final review if and when the lane is brought up to specs. Jennifer Sharkey stated that bringing the lane up to specs would be very involved.

Brett Hays, Community Corrections, requested approval to purchase two (2) wall mounted PBT tests to measure the blood alcohol content of Home Detention and Work Release participants. Mr. Hays obtained a quote in the amount of \$598.00 per machine and has not been able to obtain a second quote. Lynne Liechty made a motion to approve the purchase of two (2) PBT Tests. James Crowl seconded that motion and the motion carried with three (3) ayes.

Crystal VanPelt, Purdue Extension, submitted a request to the Commissioners to use the County Van to transport Non-County Employee Team Members to the Marion County Extension Office for training on August 29, 2017. James Crowl made a motion to approve that request. Lynne Liechty seconded that motion and the motion carried with three (3) ayes.

Erin Schiffl, Commissioners' Secretary, notified the Commissioners that she has received information on this year's IACC Annual Conference in Indianapolis from November 28-30, 2017. All three (3) Commissioners stated that they would like to be registered.

The Commissioners received the following correspondence: BoAC re: Memorandum August 8, 2017; Brad Stevens re: Website Contact Request; IN.gov re: Next DLGF Commissioner; Matt Meersman re: SJRB Meeting Reminder; Steuben County Soil and Water re: Approved Board Meeting Minutes; NEIndiana re: Caucus

August 21, 2017 Commissioners' Meeting Continued

Advance Materials; Joanna Claudy re: Website Contact Request; NEIndiana re: Mayors and Commissioners
Caucus Policy Agenda.

STEUBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, President, South District

James A. Cowl, Vice President, Middle District

Lynne Liechty, North District

Attest: _____
Kim Meyers, Steuben County Auditor
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