

Steuben County Council
November 10, 2015

Steuben County Council met in special session on Tuesday, November 10, 2015 at 9:00 AM. The meeting was held in The Steuben Community Center Building, 317 S Wayne Street, Suite 2H, Angola, IN, 46703. Present this day were Richard Shipe, President, Jim Getz, Dan Caruso, Wil Howard, Ken Shelton, Linda Hansen and Ruth Beer, Vice President. Also present were Auditor, Kim Koomler and Chief Deputy Lori Hickey.

President Shipe called the meeting to order. Shipe opened the meeting as a Public Hearing to discuss the Motorola Radio Project being proposed to the county. Shipe introduced Gary LeTourneau, Communications Director and asked him to provide a brief overview of the scope of the project.

Gary LeTourneau explained the shortcomings and inadequacies of the current system. LeTourneau described specific circumstances where the police, fire and emergency services were not able to communicate with each other and with dispatch. LeTourneau addressed the many benefits of purchasing this new radio system from Motorola.

Tim Troyer, Sheriff, provided his reasons for supporting changing from the Open Sky system to the new Motorola system. Troyer detailed several situations that caused him to be fully supportive of the change. Troyer stated that he was personally involved in a number of incidents where dead zones and interoperability caused major issues. The present Open Sky system is insufficient. When Steuben County officers cross state lines, their only mode of communication is yelling or using their personal cell phones. The Interoperability Act was enacted as a direct result of what happened on 9-11. Still, many years later, Steuben County can't communicate effectively between Police, Fire and Emergency Response within Steuben County or across county lines and state lines. Troyer stated that he is very much in favor of and will support the purchase of a new Emergency Radio Dispatch System from Motorola.

Stu Hamblen, Police Chief for the City of Angola addressed specific problems he has experienced over the years since the Open Sky system was installed. Hamblen stated that based on his own experiences interoperability is the key. Hamblen said he supports purchase of the new radio system from Motorola.

Marshall Joe Patterson of Fremont Police Department highlighted interoperability issues he has with the Open Sky system. Patterson stated that he also is in support of the Motorola Radio System purchase. Patterson said this new communications system will provide seamless interoperability, radio communication capabilities inside the county and statewide and an updated VHF system all being maintained for 20 years. Patterson said this is the best option for Steuben County.

Gary LeTourneau introduced Chief Mike Meek of Angola Fire Department. LeTourneau said the Angola Fire Department has a unique situation in that they have access to this system, but don't use it on a daily basis because of the issues. Chief Meek commended the Commissioners and Council for making the difficult decision to go forward with this project. It wasn't an easy decision to make and a lot of money is involved in it but he believes it is a wise decision that will make you proud of the system once it is in place. Angola Fire hasn't had any issues with the Open Sky because they haven't used it. Meek said since the letter was written in 2011 and signed by all emergency responders of no confidence in the system. Angola is still using the VHF system which is 50 years old in technology but it works for fire fighters. Our fire fighters in the Angola FD refuse to use the Open Sky system because it doesn't work in buildings and once the radios get overheated due to fire conditions they would shut down. Meek said he does have a handful of the state radios for use on a weekly basis for mutual aid situations in other counties. With the State system, we can talk to the helicopter staff as it is lifting off at Parkview giving them landing zone information and patient status information before they arrive on the scene.

Vicky Meek, EMS Director told the county council that Steuben County EMS makes 3000 runs per year, of those, 1000 take them outside of the county. Meek said with the Open Sky system they have no radio communication when they travel through DeKalb County. Meek stated that if an ambulance breaks down, the only way her staff can communicate is on their personal cell phones. So we are in a no man's land in DeKalb County and with the narrow banding VHF system our distance that we can contact the hospitals has decreased so we don't have the range we need to communicate. We are left out there... on a regular basis every day and sometimes more than once a day. We do have the State 800 system portable radios in our ambulances for an emergency back-up in needed. Parkview,

Noble county DeKalb County and their emergency rooms are on that system. We can use that but is very difficult to retrieve the portable 800 radio out from behind the seat and on the right frequency to make those calls. Meek is in agreement with the purchase of the Motorola radio system.

Galen Wetzel, Prairie Heights School Resource Officer, came before council to talk about the dead zones he has in his school district. Wetzel said he supports the new Motorola radio system.

Marshall Barnhart, Ashley Police Department is in agreement with all of the other emergency response agencies. Barnhart is happy to hear the issues with the current Open Sky system is being addressed by the county commissioners and council.

Gary LeTourneau noted that all local Steuben County agencies have signed a letter of agreement endorsing the new radio system.

Jeff Peters also presented a full Debt Analysis based upon an estimated closing date of June 30, 2016 as shown below:

Estimated Uses:	10 yr. GO Bond	9 yr. GO Bond	8 yr. GO Bond	7 yr. GO Bond
Project	6,500,000	6,500,000	6,500,000	6,500,000
Capitalized Interest	225,000	225,000	225,000	225,000
Bond Counsel	40,000	40,000	40,000	40,000
Financial Advisor	25,000	25,000	25,000	25,000
Bond Rating	15,000	15,000	15,000	15,000
Local Legal	10,000	10,000	10,000	10,000
Placement Agent	-	-	-	-

Other	5,000	5,000	5,000	5,000
Total	\$6,820,000	\$6,820,000	\$6,820,000	\$6,820,000
Estimated Interest Rate:	2.25%	2.25%	2.25%	2.25%
Estimated Annual Payment:	765,413	841,331	936,299	1,058,483
Estimated Total Interest:	834,128	751,975	670,392	589,380
Estimated Property Tax Rate:	0.0234	0.0258	0.0287	0.0324
Estimated Annual Tax Impact: (\$123k Mortgaged Homestead)	\$10.15	\$11.19	\$12.44	\$14.05
Estimated Expiring Debt Impact: (\$123k Mortgaged Homestead)	\$(5.94)	\$(5.94)	\$(5.94)	\$(5.94)
Estimated Net Tax Impact: (\$123k Mortgaged Homestead)	\$4.21	\$5.25	\$6.50	\$8.11
	Assessed Value	Debt Rate	Expiring Debt	Excise Rate
2015 Data:				Property Tax
	3,004,234,885	0.0352	0.0137	8.0%
				92.0%

Tax Rate Data:

The total property tax rate for the Steuben County unit is \$.2614 which ties for 4th lowest among the 92 counties in Indiana. Increasing the rate by \$.0324 would still leave Steuben County with the 8th lowest property tax rate among counties.

Richard Shipe opened the hearing for public comment and input.

Mr. George Fifer, 1132 N 290 W commended Mr. Gary LeTourneau for his organizational skills for bringing everyone together. Fifer stated that he is 100% in support of the bond issue to pay for the radio project.

Dan Caruso wanted to clarify that the county won't be including a 10% contingency into the Bond and council and commissioners have agreed it won't be built into this financing. Caruso said if the funds are needed, then County Council can appropriate the funds from Major Moves.

There being no further discussion from the public, Jim Getz made a motion to close the public hearing. Wil Howard seconded and the motion carried with seven (7) ayes.

Kirk Grable, Barnes and Thornburg Attorney and Bond Counsel reviewed the details of Resolution No. 11-2015-02 and provided council with a summary of all sections within the Exhibit A.

Richard Shipe presented Resolution No. 11-2015-02 for council approval. Jim Getz moved to approve Resolution No. 11-2015-02 A Resolution of The Steuben County Council Making a Preliminary Determination and A Preliminary Decision To Issue General Obligation Bonds. Dan Caruso seconded the motion. Wil Howard said he appreciated the professionalism of Mr. Kirk Grable and Mr. Jeff Peters in providing County Council with accurate information needed to make a sound financial decision for the county. With no further discussion, the motion carried with seven (7) ayes and zero (0) nays.

Kirk Grable, Bond Counsel with Barnes and Thornburg, is present to explain the bond structure of the transaction and it's timing with respect to the remonstrance process and the issuance of the bond. Grable stated that the structure of the transaction is as follows: The total Motorola Radio Project is going to cost about \$9.2 million dollars. The project is being financed with general obligation bonds in an amount not to exceed \$6,820,000.00 with approximately \$2,700,000.00 being paid from your Major Moves fund. Grable said a Notice of preliminary Determination will be published in both local papers on Tuesday, November 17, 2015. The notice triggers the 30-day petition and remonstrance process request period, during which opponents must obtain one or more petitions signed by 100 persons who are either owners of property within the County or registered voters residing within the County to force the petition and remonstrance process. The petition and remonstrance process request period ends on December 17, 2015. As late as January 26, 2016, if 100 or more signatures are obtained on petitions seeking to initiate the petition the Circuit Court Clerk files with the County Council, a certificate for each petition, indicating that a sufficient number of signatures have been obtained to initiate the petition and remonstrance process. The County must publish a Notice to the Public announcing that the Petition and Remonstrance process applies. The notice triggers the 60-day petition and remonstrance process. If the Clerk does not receive 100 or more signatures then you can proceed to issue the bonds. I would anticipate you will be in a position to issue bonds between March and May. If you receive over 100 signatures and you win, you are looking at a timeframe of issuance between August and October. If you lose then you must wait a full year to issue bonds.

Jeff Peters, Peters Consulting, presented his calculations based on the proposed bond amount of \$6,820,000.00. Peters explained that Bonds will be issued in one or more series. Each series of Bonds will have a maximum term not to exceed 11 years. The Bonds will be issued in an original aggregate principal amount not to exceed \$6,820,000.00. Based on an estimated maximum interest rate that will be paid in connection with the Bonds of 4% per annum, the total interest cost associated therewith will not exceed \$1,521,776.00, not taking into account any funds of the County available for capitalized interest. The County's certified total debt service fund tax levy for 2014 pay 2015 is \$1,057,49.00. Peters reviewed the rate and levy associated with the proposed Bond issue. Peters explained the County's certified total debt service fund tax levy for 2014 pay 2015 (which is the most recent certified tax levy) is \$1,057,491 and the County's debt service fund tax rate for 2014 pay 2015 (which is the most recent certified tax rate) is \$0.0352 per \$100 of assessed value. The estimated maximum increase in the debt service fund tax levy for the County for the Bonds and the estimated maximum increase in the debt service fund tax rate for the County for the Bonds are anticipated to occur in 2016 pay 2017 and will be \$1,036,555 and \$0.0345 per \$100 of assessed value, respectively, as a result of the payment of the debt service on the Bonds. In addition, such estimated maximum increase in the debt service fund tax levy for the Bonds and such estimated maximum increase in the debt service fund tax rate for the Bonds in 2016 pay 2017, when combined with the estimated debt service fund tax levy and tax rate in 2016 pay 2017 and the anticipated pay-off of other currently outstanding obligations and issuance of additional obligations of the County, are expected to result in a total maximum increase in the debt service fund tax levy for the County and a total maximum increase in the debt service fund tax rate for the County in 2016 pay 2017 of \$622,509 and \$0.0207 per \$100 of assessed value, respectively.

STEUBEN COUNTY, INDIANA

RESOLUTION NO. 11-2015-02

RESOLUTION OF THE STEUBEN COUNTY COUNCIL MAKING A PRELIMINARY DETERMINATION AND A PRELIMINARY DECISION TO ISSUE GENERAL OBLIGATION BONDS

WHEREAS, the Steuben County Council (the "Council") has given consideration to the adoption of a resolution making a preliminary determination and a preliminary decision by the County to issue general obligation bonds in one or more series (collectively, the "Bonds") for the purpose of (1) providing funds to pay for all or any portion of the costs of the construction and installation of a new public safety communications system and the acquisition of the equipment therefor, to be used in locations throughout the County, together with site development related thereto and all projects and activities related to any of the foregoing, consisting of any portion of the projects described in Exhibit A attached hereto, and (2) increasing radio coverage, both in range and building penetration, and facilitating effective interoperability with the State of Indiana radio system (collectively, the "Public Safety Communications System Project"); and

WHEREAS, pursuant to Indiana Code 6-1.1-20-3.1, as amended, if the Council proposes to impose property taxes to pay debt service on bonds for any construction, renovation, improvement, remodeling, alteration or expansion project or any equipping thereof, which is not excluded under Indiana Code 6-1.1-20-1.1, as amended, it must conduct a public hearing on the preliminary determination to proceed with such project prior to the Council adopting any resolution making a preliminary determination to issue such bonds; and

WHEREAS, notice of such hearing has been given in accordance with Indiana law (the "Notice"); and

WHEREAS, interested people have been given the opportunity to present testimony and ask questions concerning the Public Safety Communications System Project, and the Council has heard public input at a public hearing held this date concerning the Public Safety Communications System Project; and

WHEREAS, the Council now finds that a need exists for the Public Safety Communications System Project, and that the County cannot provide the necessary funds to pay the cost of the Public Safety Communications System Project to meet such need; and

WHEREAS, the Council, being duly advised, finds that it is in the best interests of the County and its citizens to proceed with the Public Safety Communications System Project and to pay for any portion of the costs thereof by issuing the Bonds in accordance with the terms and conditions set forth in this Resolution and by withdrawing moneys from the County's Major Moves Fund (the "Major Moves Fund") for the payment thereof;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF STEUBEN COUNTY, INDIANA, that:

Section 1.Necessity of Public Safety Communications System Project. The Council hereby determines, after investigation, that the Public Safety Communications System Project is needed.

Section 2.Preliminary Determination and Preliminary Decision.

(a) The Council hereby makes a preliminary determination and a preliminary decision that there exists a need for the Public Safety Communications System Project. Accordingly, the Council hereby makes a preliminary determination and a preliminary decision that, to the extent permitted by law, the Council will take all of the necessary steps to issue the Bonds in one or more series. The proceeds of the Bonds will finance all or any portion of the Public Safety Communications System Project.

(b) The Bonds will be issued in one or more series. Each series of Bonds will have a maximum term not to exceed 11 years. The Bonds will be issued in an original aggregate principal amount not to exceed \$6,820,000, or such greater amount in the case of the issuance of any bonds, all or any portion of which will be used to refund all or any portion of the Bonds. Based on an estimated maximum interest rate that will be paid in connection with the Bonds of 4% per annum, the total interest cost associated therewith will not exceed \$1,521,776, not taking into account any funds of the County available for capitalized interest.

(c) The County's certified total debt service fund tax levy for 2014 pay 2015 (which is the most recent certified tax levy) is \$1,057,491 and the County's debt service fund tax rate for 2014 pay 2015 (which is the most recent certified tax rate) is \$0.0352 per \$100 of assessed value. The estimated maximum increase in the debt service fund tax levy for the County for the Bonds and the estimated maximum increase in the debt service fund tax rate for the County for the Bonds are anticipated to occur in 2016 pay 2017 and will be \$1,036,555 and \$0.0345 per \$100 of assessed value, respectively, as a result of the payment of the debt service on the Bonds. In addition, such estimated maximum increase in the debt service fund tax levy for the Bonds and such estimated maximum increase in the debt service fund tax rate for the Bonds in 2016 pay 2017, when combined with the estimated debt service fund tax levy and tax rate in 2016 pay 2017 and the anticipated pay-off of other currently outstanding obligations and issuance of additional obligations of the County, are expected to result in a total maximum increase in the debt service fund tax levy for the County and a total maximum increase in the debt service fund tax rate for the County in 2016 pay 2017 of \$622,509 and \$0.0207 per \$100 of assessed value, respectively.

Section 3.Notice of Preliminary Determination and Notice of Application of Petition and Remonstrance Process. A notice of the foregoing preliminary determination that, to the extent permitted by law, the Council will take all of the necessary steps to issue the Bonds to finance all or any portion of the costs of any portion of the Public Safety Communications System Project shall be given in accordance with Indiana Code 6-1.1-20-3.1, as amended. In the event that a sufficient petition requesting the application of the petition and remonstrance process to the proposed debt service payments on the Bonds related to the Public Safety Communications System Project has been filed as set forth in Indiana Code 6-1.1-20-3.1, as amended, a notice of the application of such process shall be given in accordance with Indiana Code 6-1.1-20-3.2, as amended.

Section 4.Notice of Preliminary Decision. A notice of the foregoing preliminary decision that, to the extent permitted by law, the Council will take all of the necessary steps to issue the Bonds to finance all or any portion of the costs of any portion of the Public Safety Communications System Project shall be given in accordance with Indiana Code 6-1.1-20-5, as amended.

Section 5.Major Moves Fund. In order to defray any portion of the cost of the Public Safety Communications System Project, moneys may be withdrawn from the Major Moves Fund for such purpose.

Section 6. Ratification of Prior Actions. Any and all actions previously taken by any member of the Council or the County Auditor in connection with the foregoing preliminary determination or preliminary decision or the Public Safety Communications System Project, including, without limitation, the publication of the Notice, are hereby ratified and approved.

DULY ADOPTED on this 10th day of November, 2015, by the County Council of Steuben County, Indiana.

COUNTY COUNCIL OF STEUBEN COUNTY, INDIANA

Richard Shipe, President
Ruth Beer, Vice President
Jim Getz
Dan Caruso
Wil Howard
Ken Shelton
Linda Hansen

Attest: Kim Koomler, Auditor

EXHIBIT A

PROJECT

(1) Network Infrastructure and Site Equipment. Improvements as a part of the Public Safety Communications System Project will include, but not be limited to: (a) the acquisition and installation of a P25 radio system, utilizing a 12-channel simulcast network; (b) the acquisition, construction and installation of four site shelters, with heating, ventilation and air conditioning systems, generators, with battery back-up, antennas/microwave receivers and transmitters and lines therefor; and (c) the acquisition and installation of: (i) five MCC7500 main dispatch consoles with APX7500 consolettes; (ii) a MCC7500 main dispatch console with an APX7500 consolette for the City of Angola; (iii) two MCC7100 portable radio consoles; (iv) a seven-site VHF single channel simulcast paging network; (v) a hop microwave loop backhaul; (vi) a hop microwave from Greenfill to Kendalville; (vii) a NICE Inform Lite IP logger, with 30 simultaneous channels and 24 analog lines, for the purpose of recording and preserving radio transmissions and telephone calls; (viii) 14 APX7500 VHF consolettes; and (ix) network spare components.

(2) System Integration Services. The Public Safety Communications System Project will consist of the provision of certain services, including, but not be limited to: (a) project management, construction management and system engineering and technology; (b) system integration staging; (c) coverage acceptance testing; (d) in-building coverage testing; (e) end user training on consoles and field radio equipment; (f) Federal Communications Commission licensing support; (g) turnkey site development; (h) freight; (i) a one year warranty and maintenance; and (j) an extended warranty covering a period of 10 years.

(3) End User Equipment. Improvements as a part of the Public Safety Communications System Project will include, but not be limited to: (i) 888 mobile and portable radios, accessories, programming and installation, with a four-year warranty; (ii) 146 APX6000 portable radios for law enforcement and confinement personnel; (iii) 124 APX6000E portable radios for fire protection personnel; (iv) 22 APX6000E portable radios for emergency medical services personnel; (v) 176 APX1000 portable radios for public works personnel; (vi) 179 APX4500 remote mount mobile radios for law enforcement, fire protection and emergency medical services personnel; (vii) six APX6500 dual head mobile radios for law enforcement, confinement, fire protection and emergency medical services personnel; (viii) 221 APX4500 mobile radios for public works personnel; (ix) an APX6500 control station with power supply; (x) GPS capabilities for 179 radio devices to be used by public safety personnel, as well as nonpublic safety personnel; (xi) GPS capabilities for an additional 71 radio devices; (xii) GPS core licenses for up to 300 radio devices, the hardware necessary therefor and the installation thereof; and (xiii) accessories and parts therefor.

(4) Annual Maintenance. The Public Safety Communications System Project will consist of the provision of certain annual maintenance, including, but not be limited to: (i) 20 years of certain system upgrades with respect to consoles and microwaves; and (ii) 20 years for NICE logging equipment.

(5) Similar Equipment, Parts or Services. It is anticipated that the Public Safety Communications System Project shall consist of the acquisition and installation of the equipment and parts and the provision of services set forth above, but in the event the County determines that other equipment, parts or services similar to the equipment, parts or services set forth above is more appropriate, beneficial, desirable or necessary, then the County may acquire and install such similar equipment and parts or acquire such similar services instead of the equipment, parts or services set forth above.

(6) Equipment and Site Improvements. The Public Safety Communications System Project will include, but not be limited to, the acquisition and installation of appurtenant equipment and parts and the making of site improvements related to all or any of the projects described above.

(7) Acquisition of Projects, Parts and Services. The Public Safety Communications System Project will include, but not be limited to, the acquisition, construction and installation by the County of all or any portion of the projects described above.

(8) Issuance Costs of the Bonds. The Public Safety Communications System Project will include, but not be limited to, the expenses incurred in connection with or on account of the issuance of the Bonds (collectively, the "Public Safety Communications System Project").

Richard Shipe stated that he would like to thank everyone that has come together to work on this project. Gary LeTourneau has spent a tremendous amount of time to make this happen. Our professional advisors, bond counsel and financial advisors have done an excellent job in gathering all of the information necessary for the county council to make their decision to move ahead with the project and with a General Obligation Bond. Gary LeTourneau thanked all of the emergency personnel responders for their assistance with the project as well. Shipe thanked the County Commissioners for releasing some of the Major Moves funds to help reduce the total amount needed for the GO Bond Issue. Shipe said this will help to keep costs down for the taxpayers of Steuben County.

Mr. Randy Strebbig, Board of Aviation Vice President, provided council with an overview of what the new board members have accomplished in the last few months. Strebbig spoke regarding future plans to make many positive changes to airport administration and management and asked for the Commissioners and Council support. Strebbig invited anyone interested to

attend their Board meeting to be held Tuesday evening November 10, at 5:30 PM. In addition, Mr. Strebig submitted his request an additional appropriation of \$12,000.00 to pay for airport equipment repairs and tree removal located within the runway right-of-way. Ruth Beer moved to approve the additional funds, Dan Caruso seconded. The motion carried with seven (7) ayes.

County Economic Development Income Tax		
1112-000-3000.52 Repairs to Equipment Airport		\$ 2,000.00
1112-000-3000.54 Tree Removal Airport		\$10,000.00

Vicki Meek, EMS Director, came before council to explain the reason for her request of \$12,000.00 to her overtime line item. Meek stated that unforeseen health circumstances within her department have led to shortage of full-time staff. Meek has had to work her regular full-time staff more overtime hours in order to cover the need. Linda Hansen moved to approve the request. Jim Getz seconded. Wil Howard would like to work with Vicki to figure out a way to cut overtime hours within her department. Meek said she has some ideas she would like to discuss regarding overtime. Wil Howard agreed to meet with Meek. The motion to approve the additional \$12,000.00 for overtime was passed with seven (7) ayes.

County General EMS Department		
1000-301-1000.40 Overtime		\$12,000.00

Kim Johnson, County Assessor, submitted a request for an additional of \$43.74 to bring her appropriation out of the red. Wil Howard made the motion to approve. Ruth Beer seconded and the motion carried with seven (7) ayes.

Sales Disclosure Fund		
1131-000-3000.01 Other Services & Charges		\$ 43.74

Mike Hall, Community Corrections came before council to answer any questions they may have regarding the request for \$19,685.00 to purchase a new back-up power generator. The request is being made from Cumulative Capital Development fund #1138-000-4000.15. Hall stated that currently, Community Corrections rents 2 back-up generators as needed from Hal-Mark Rental at a rate of \$200.00 to \$250.00 for each outage event. Ruth Beer asked if the Community Corrections grant funds would be in jeopardy if the county doesn't purchase the generator. Mike Hall said he didn't believe that has any bearing on the grant funding. Ken Shelton stated that he needs more information regarding what, if any, liability this may place on the county if we do not provide the generator. Ken Shelton made a motion to table the request pending more information. Dan Caruso seconded. Shelton said he wants information on if the Sheriff's Department would be able to provide a back-up option in the event of a power outage. Shelton also wants to know the potential liability to the county and whether the Dept of Corrections come back on the county. Dan Caruso asked to be provided with information from the NIPSCO regarding where the county buildings fit into the pecking order for emergency repairs during power outages. With no further discussion, Richard Shipe called for a vote. The motion to table for further information was carried with a vote of seven (7) ayes.

Gary LeTourneau submitted a request for an additional appropriation in the amount of \$6,500.00. LeTourneau said the funds are needed to cover the wages that county council pulled out of the county general budget and placed into his Statewide 911 Budget for 2015. Ken Shelton moved to approve the additional, Wil Howard seconded and the motion carried with seven (7) ayes.

Statewide 911 Communications		
1222-000-1000.20 FICA		\$ 6,500.00

Kris Thomas, Chief Sanitarian Health Department came before council to request the following transfers within the Local Health Maintenance Grant Fund. The funds are needed to supplement Andrea Van Ee's wages through the rest of 2015 budget year. Linda Hansen moved to approve all three (3) transfers as requested. Ruth Beer seconded. With no further discussion, the motion carried with seven (7) ayes.

\$4,364.17	from:	1168-000-3000.99 Rollover
\$3,672.00	to:	1168-000-1000.02 Health Clinic Nurse
\$ 280.91	to:	1168-000-1000.20 FICA
\$ 411.26	to:	1168-000-1000.21 PERF

Emmett Heller, Highway Superintendent requested the following transfers within the Motor Vehicle Highway Fund. The funds are available for transfer into the garage and motor line item. Ruth Beer moved to approve the transfers. Wil Howard seconded and the motion carried with seven (7) ayes.

\$5,000.00	from:	1176-531-2000.25 Paint
	to:	1176-533-2000.22 Garage & Motor
\$5,000.00	from:	1176-531-2000.23 Ice Control Sand
	to:	1176-533-2000.22 Garage & Motor

Richard Shipe and Emmett Heller brought an issue before council for discussion. Shipe explained that the International Harvester trucks in the fleet are creating a maintenance nightmare for the highway department. The repairs are costing a bundle in maintenance for these trucks that should be lasting another five (5) years at least. Heller has reached out trying to find ways that we can increase the speed at which we replace these trucks. Shipe is asking the council to come together to figure out how to help him do this. Shipe said the funds shouldn't be spent on trucks that aren't worth it. Heller spoke to a vendor from Fort Wayne that quoted a price to replace just the motor is \$65,000.00 per truck. Heller said the cost to replace with a new truck runs approximately \$165,000.00. Heller explained that Jesse Barrow will be building the trucks instead of outsourcing to have someone else build them. Linda Hansen asked if Emmett has discussed this issue with the Commissioners. Heller said he has talked to all three of them and they understand the issues we have. Jim Getz asked how many trucks need to be replaced. Heller said there are 14 trucks all together. Caruso asked what funding mechanism is currently in place for truck replacement. Heller stated that currently there is no planned mechanism in place for truck replacement. There may be other funds that could be utilized to purchase replacement trucks. Shipe said he just wants to make everyone aware that this will be an issue that they need to discuss further in the near future. Heller said the total cost to replace all 14 trucks is approximately \$2.3 million. Linda Hansen said council can encourage the commissioners to work toward a funding plan for replacement. Shipe said he is hopeful that council and commissioners can work together to come up with any viable solutions to the funding issue. Heller said any help would be much appreciated. Linda Hansen asked what the time line is from the date of order to the date of delivery. Heller said it is 90 days. Hansen said Heller should get commissioners onboard to request funds in January of 2016 so council can have the funding in place in time for delivery.

Jennifer Sharkey submitted a transfer request within the Major Moves fund. Sharkey explained that GAI Engineering came to commissioners to discuss the Maple Street project. GAI has had to perform additional services for the level of effort for the project. Most of the fees have been incurred due to state requirement changes throughout the course of the project. They are asking for \$12,170.00 to their contract amount. This additional cost was approved by the Commissioners on the 5th of October, 2015. Sharkey has found funds are available within the Major Moves fund Bike Trail project line item and is requesting the transfer to help cover this expense. GAI is only asking for a breakeven amount needed to cover their expenses and they are not looking to make a profit from the project. Dan Caruso asked if we have mitigated all the issues and will the project be considered complete once this payment is made. Sharkey said the last hurdle we have is getting INDOT updated plans to allow an eight inch curb rather than a farm field type fence along their right-of-way in front of the property. That would allow the trucks access to the business and appease the property owners. INDOT has agreed that once they have the final documents from GAI they will sign off on the project. Linda Hansen moved to approve the additional \$18,000.00. Dan Caruso seconded and the motion carried with seven (7) ayes.

Major Moves Fund		
\$18,000.00	from:	1172-202-4000.01 Bike Trail Project
	to:	1172-008-3000.01 Professional Services/Design Maple Street

Jennifer Sharkey, Highway Engineer, presented a Railroad Grade Crossing Fund Grant for Council to approve. Sharkey explained that the grant is 100% reimbursable. The grant period dates start on 1/1/2016 and end on 12/31/2016. The total amount of the grant will be \$10,298.00 and will be used to pay for signage at 22 crossings and pavement markings including stop bars at 16 crossings. The commissioners approved the grant at their last meeting. Dan Caruso moved to approve the grant. Jim Getz seconded and with no further discussion the motion carried with seven (7) ayes.

Linda Hansen made the motion to approve Community Center Maintenance, Clerk Election, Board of Aviation, WIC and EMS fund transfer requests as shown below. Wil Howard seconded. The motion carried with seven (7) ayes.

Community Center Maintenance		
\$35.71	from:	1000-161-2000.30 Janitor Supplies
	to:	1000-161-3000.53 Maintenance
Clerk Election		
\$305.00	from:	1000-062-1000.06
	to:	1000-062-1000.05
Board of Aviation		
\$1,000.00	from:	1107-000-2000.21 Tires & Tubes
	to:	1107-000-3000.53 Repairs to Building and Structures
WIC Fund		
\$335.00	from:	8209-000-1000.20 FICA
	to:	8209-000-1000.21 PERF
\$125.00	from:	8209-000-1000.03 Nutritionist
	To:	8209-000-1000.21 PERF
\$ 5.00	from:	8209-000-3000.22 Liability Insurance
	To:	8209-000-2000.30 Nutrition Ed Supplies
\$ 29.51	from:	8209-000-3000.24 Misc. Disbursement
	To:	8209-000-2000.30 Nutrition Ed Supplies
\$ 4.75	from:	8209-000-3000.40 Sharp Disposal
	To:	8209-000-2000.30 Nutrition Ed Supplies
\$105.00	from:	8209-000-3000.10 Telephone
	To:	8209-000-2000.30 Nutrition Ed Supplies
\$ 65.00	from:	8209-000-3000.10 Telephone
	To:	8209-000-2000.10 Office Supplies
\$225.00	from:	8209-000-3000.13 Postage
	To:	8209-000-2000.10 Office Supplies
EMS Fund		
\$3,500.00	from:	1000-301-1000.41 Extra Help
	to:	1000-301-1000.40 Overtime
\$2,000.00	from:	1000-301-1000.09 Paramedic
	to:	1000-301-1000.40 Overtime

Ruth Beer moved to approve the October 13, 2015 joint Commissioner and County Council meeting minutes. Dan Caruso seconded and the motion carries with seven (7) ayes.

Linda Hansen moved to approval of the Auditor / Treasurer Monthly Comparison Financial Report. Jim Getz seconded. Dan Caruso asked how the money is replenished to fund 8106 Recreational Bike Trail. Auditor Koomler advised that it is a reimbursable grant for the State of Indiana. With no further discussion, the motion carried with seven (7) ayes.

Auditor Kim Koomler presented the 2016 County Council Schedule for council approval. Ken Shelton moved to approve, Linda Hansen seconded and the motion carried with seven (7) ayes.

Auditor Koomler provided council with copy of the draft Security Agreement and Promissory Note for the RES Polyflow, LLC, an Ohio Limited Liability Company, 3799 Lane Road Extension, Perry Ohio, 44081. Koomler told council the documents were the first rough draft prepared by Don Stuckey, County Commissioner's Attorney. Koomler advised council that the documents were informational only for their review and that County Council isn't required to take official action. Dan Caruso asked if there was intent for council to take action today as far as a signature of approval. Koomler stated no there was no intent for council to take action. Wil Howard stated that we just need to make sure we get the proper resolutions from RES Polyflow as to who can authorize for their company. Dan Caruso wanted to thank Attorney Don Stuckey for working so quickly to prepare the documents in a timely manner which will allow RES Polyflow ample time to fully review prior to December 2015. Caruso mentioned that the incentive package being offered by the State's Economic Development to RES Polyflow is significantly weaker than in recent past years. RES Poly Flow is going to counter the state's offer to see if they will increase the incentives. These issues are out of our control so hopefully they can come to a resolution that works for all concerned.

Dan Caruso gave county council a progress report regarding the Enterprise Center potential lease agreements. The Tourism Bureau is already on board and the Enterprise Center EDC board is meeting today to establish the final lease agreement terms for the Chamber of Commerce. So hopefully the Chamber of Commerce will commit very soon.

Correspondence received: Highway Engineer Report, Bike Trail Initiative Invitation, Soil & Water Conservation District meeting minutes.

Dan Caruso moved to adjourn. Richard Shipe called the meeting to a close.

Steuben County Council

Richard Shipe, President

Jim Getz

Dan Caruso

Wil Howard

Ken Shelton

Linda Hansen

Ruth Beer, Vice President

Kim Koomler, Auditor