



## **I. JOB REQUIREMENTS AND DIFFICULTY OF WORK:**

High School Diploma or GED.

Ability to complete and maintain required certifications, such as Paramedic, CPR, emergency driving and Hazardous Materials Responder.

Ability to meet all Departmental hiring and retention requirements, including not posing a direct threat to the health and safety of other individuals in the workplace.

Thorough knowledge of an ability to properly use and maintain all assigned vehicles and equipment, including, but not limited to, heart monitor/defibrillator, blood pressure, intravenous therapy, oxygen, suction and immobilization equipment.

Ability to recognize signs and symptoms of some communicable diseases and dangers of blood-borne pathogens and protect oneself from contamination by utilizing universal health precautions and avoiding high risk environments.

Ability to physically perform the essential duties of the position, including, but not limited to, sitting, walking up/down flights of stairs, lifting/carrying patients/objects, kneeling/crouching and handling/grasping objects.

Ability to respond swiftly, rationally and decisively with injured and/or distraught individuals in emergency situations, and respond appropriately from off-duty status as required.

Ability to effectively listen, comprehend and communicate with co-workers, medical and other emergency personnel, patients and their families by radio, telephone or in person, including being sensitive to professional ethics, gender, cultural diversities and disabilities.

Ability to adapt to changing weather conditions, work environments, irregular and/or extended hours and to perform duties despite the stress of potential injury/loss of life to others.

Ability to obey all orders and directions from Director, Medical Director or shift supervisor in regard to all medical policy and procedures set forth by the Department.

Working knowledge of standard English grammar, spelling and punctuation, and ability to prepare required reports within Department deadlines.

Ability to follow all personnel policies and rules of the organization.

Possession of a valid driver's license and required certifications and demonstrated safe driving record.

## **II. RESPONSIBILITY:**

Incumbent performs a wide variety of emergency medical tasks according to standardized procedures of the profession, exercising independent judgment in rapidly assessing patient condition and determining appropriate care as situations demand. Unusual situations, such as equipment failure, and accidents, are referred to supervisor. Incumbent's work is reviewed in progress and upon completion of specific duties for compliance with Department policies and procedures. Errors in work are primarily prevented through procedural safeguards, but undetected errors may result in damage to equipment and/or endangerment of self and/or others.

**III. PERSONAL WORK RELATIONSHIPS:**

Incumbent maintains contact with co-workers, other departments and agencies, Dispatchers, medical treatment facilities and the general public for the purpose of exchanging and explaining information and rendering emergency medical care.

**IV. PHYSICAL EFFORT AND WORK ENVIRONMENT:**

Incumbent performs a majority of duties in Department garage and in the field, involving sitting, walking up/down flights of stairs, lifting/carrying patients/objects, kneeling/crouching and handling/grasping objects. Incumbent is frequently exposed to the normal hazards associated with emergency medical response, including, but not limited to, exposure to adverse weather, communicable disease and potentially violent/distraught individuals, for which universal health/safety precautions must be followed at all times to avoid contamination and/or injury to self and/or others. No prolonged, extreme physical demands are associated with normal duties or assignments, but incumbent may exert strenuous physical effort for short periods.

**APPLICANT/EMPLOYEE ACKNOWLEDGEMENT**

The job description for the position of Paramedic for the Ambulance Service describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes\_\_\_\_\_ No\_\_\_\_\_

\_\_\_\_\_  
Applicant/Employee Signature                      Date



Ability to physically perform the essential duties of the position, including, but not limited to, sitting, walking up/down flights of stairs, lifting/carrying patients/objects, kneeling/crouching and handling/grasping objects;

Ability to respond swiftly, rationally and decisively with injured and/or distraught individuals in emergency situations, and respond appropriately from off-duty status as required;

Ability to effectively listen, comprehend and communicate with co-workers, medical and other emergency personnel, patients and their families by radio, telephone or in person, including being sensitive to professional ethics, gender, cultural diversities and disabilities;

Ability to adapt to changing weather conditions, work environments, irregular and/or extended hours and to perform duties despite the stress of potential injury/loss of life to others;

Ability to obey all orders and directives from Director and superior officers;

Working knowledge of standard English grammar, spelling and punctuation, and ability to prepare required reports within Department deadlines;

Ability to follow all personnel policies and rules of the organization.

**LICENSE/CERTIFICATION NEEDED:**

Possession of a valid driver's license and required certifications and demonstrated safe driving record.