## Requirements for birth & death certificates

### ID required To Get a Certificate:
- One valid Primary Document
- Or
- Two Secondary Documents

**One form of Primary Picture Documentation**
- All documents MUST be current and VALID
  - Government Issued Driver’s License/State I.D. With the exception of a PO BOX
    **Address listed must match shipping address**
  - Military I.D.
  - US or Foreign Passport
  - Department of Corrections I.D. Card or Printout that includes picture
  - College School I.D. w/ proof of current enrollment
  - Work I.D. w/ name of company listed (must be currently employed)
  - Veterans I.D.
  - Green Mexico Consular I.D.

**If you do not have primary picture documentation above, Two forms of Secondary Documentation is required; if applicable the document must list current address**
  - Verification of Employment on letterhead including date of employment, employee’s address and manager’s name and signature
  - Voter Registration with signature
  - Vehicle Registration with signature (no titles)
  - Previous year’s tax return (1040) with signature and social security number
  - Probation documents or statement from Probation Officer on letterhead, including person’s name and date of birth w/signature
  - Signed Warranty Deed or Current Lease/Rental Agreement (Must show current address and signature of applicant)
  - Signed Social Security card
  - Military Discharge (DD-214)
  - **Indiana only** Gun permit with signature
  - **Indiana only** Professional License with signature

### Who's Eligible to Obtain a Birth Certificate?
- ***SEE BACKSIDE FOR RELATIONSHIP REQUIREMENTS***
  - The individual named on record; 18 yrs or older
  - Parents of individual named on certificate (must be listed on record)
  - Grandparents (must be parent of a parent listed on the record & show proof of relationship)
  - Sibling; 18 yrs or older of individual named on certificate (must show proof of relationship)
  - Child or Grandchild, 18 yrs or older of individual named on certificate (must show proof of relationship)
  - Current Spouse of individual named on certificate (must show proof of marriage)
  - Aunt or Uncle of individual named on certificate (must show proof of relationship)
  - Court Appointed Legal Guardian (must have I.D. and provide guardianship papers with seal)
  - Attorney representing person named on record (must have I.D. for self with direct interest spelled out on letterhead or court documents)
  - State and Federal Agencies (must have work I.D. with direct interest spelled out on letterhead, court documents or signed authorization from client)
  - Social Agency (must have work I.D. with court documents or signed authorization from client)
  - Step-parent (must have I.D. with valid marriage certificate)
  - Genealogy (must be over 75 years old and deceased) ***Must show proof of death***

### Amish ID Requirement to purchase a Certificate
- ***Must Provide 2 Items***
  - Non-Photo I.D.
  - Baptismal Certificate
  - Marriage Certificate
  - Social Security Card
  - School Records

### Who's Eligible to Obtain a Death Certificate?
- Must provide I.D. and possible proof of direct interest
  - Parents
  - Spouse
  - Adult Children
  - Grandparents
  - Adult Grandchildren
  - Siblings
  - Aunts/Uncles
  - Adult Niece/Nephew
  - Legal Interest (Must show proof)
  - Funeral Home/Director (Must have handled the body w/ explanation of direct interest on letterhead)
  - Genealogy (Must be over 75 years old)