

STEBEN COUNTY BOARD OF COMMISSIONERS MEETING
April 7, 2014

The Steuben County Commissioners met at 1:00 p.m. on Monday, April 7, 2014 in the Commissioners Room of the Steuben Community Center. Present this day were Commissioners Ronald L. Smith, James A. Crowl and Loretta S. Smart. Also present were Kim Koomler, Steuben County Auditor, Donald J. Stuckey, County Attorney and Ruth Beer, County Councilwoman.

Ronald Smith introduced Erin Wray. She will be filling the Commissioner's Assistant position currently held by Cheryl Goudy.

Loretta Smart made a motion to approve the claims submitted for payment this day totaling \$324,715.66. James Crowl seconded and the motion carried with three (3) ayes.

The Commissioners accepted the March financial statement.

Kristy Clawson, Steuben County EMA, notified the Commissioners that the Orland Road siren showed a battery failure which prompted an inspection. Upon further inspection it was found that the siren had been vandalized and that the copper wiring had been stolen. She submitted two (2) quotes from Integrity Communications & Electronics: one to fix battery in the amount of \$639.00 and the other to replace the copper wiring in the amount of \$972.00. James Crowl made a motion to accept the purchase of a new battery in the amount of \$639.00 and to replace the copper wiring for the Orland siren in the amount \$972.00. Those costs shall be taken out of the siren maintenance line item in CREDIT funds.

Upon further discussion, it was found that the sirens are not included on the insurance. Tony Culver is looking into the insurance policy for the sirens.

Loretta Smart moved to approve the meeting minutes as submitted for 2/18/14, 3/3/14 and 3/17/14. James Crowl seconded the motion and the motion carried with three (3) ayes.

Loretta Smart started the discussion of a Calling Tree for emergencies where Kristy Clawson would contact the Commissioners, the Commissioners would call the Department Heads and then the Department Heads would call the employees. James Crowl felt that the public safety committee should be in charge of this. Ronald Smith said that phone trees not the best way to notify employees of emergencies as they are not flaw proof. Ronald Smith believes that a blast system would work better with emailing or text messages. Ronald Smith feels that a phone tree should be used as a last resort. Ronald Smith is going to talk about this issue at the Public Safety meeting later in the day.

Frank Charlton, Plan Commission Director, submitted Rezoning Ordinance Z-14-04 to the Commissioners for approval. Petitioners are Dean Calhoun and Adam Carpenter. During the Planning Commission's meeting on 3/5/14, there was a 6-0 vote approving the rezoning with one (1) abstention. Mr. Carpenter is requesting that the area be rezoned to General Business. He currently plans on moving his construction business, of approximately 40 people, from Coldwater, Michigan. The County Engineer has some concerns regarding the condition and deterioration of the access road to property. Currently the County Highway Department has no intention to do anything with the access road. James Crowl says that the drainage must be worked out. The Plan Commission recommended passing of the re-zoning ordinance to the Commissioners. Loretta Smart made a motion to approve the first reading on Zoning Ordinance Z-14-04. James Crowl seconded and the motion carried with three (3) ayes.

**Second and Third Readings
Steuben County, Indiana
Zoning Ordinance Z-14-04**

Thereupon, County Commissioner, James Crowl, moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, that second and third readings of Steuben County Zoning Ordinance Z-14-04, regarding rezoning seven (7) parcels from Environmental Control to General Business, for final passage and adoption of said Ordinance at this meeting without reading the said Ordinance in full but reading the title only. This motion was seconded by Loretta Smart and was on the call of the roll adopted by the following vote:

Ayes
3

Nays
0

Under the suspension of the regular rules, County Commissioner, James Crowl, then moved that the Ordinance be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinance was seconded by Loretta Smart and on the call of the roll was adopted by the following vote:

Ayes
3

Nays
0

The County Auditor then read aloud the title of said Ordinance for the second and third readings. Thereupon, County Commissioner, Loretta Smart, moved for final passage and adoption of the Ordinance in full applicable regulations to establish such Ordinance. This motion for final passage and adoption was seconded by James Crowl and on the call of the roll adopted by the following vote:

Ayes
3

Nays
0

The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Zoning Ordinance No. Z-14-04, to have been duly passed and adopted. Thereupon, said Ordinance was signed by all members of the County Commissioners present and attested by the County Auditor. Zoning Ordinance Z-14-04 with original signatures is on file in the Auditor's office. Zoning Ordinance No. Z-14-04 reads as follows:

Ordinance Z-14-04

It is hereby ordained by the County Commissioners of Steuben County, Indiana, that the following described real estate in Steuben County, Indiana, which is currently zoned Environmental Control shall hereinafter be zoned as General Business:

A part of the Northeast Quarter of Section 23, Township 38 North, Range 13 East, Jamestown Civil Township, Steuben County, Indiana, described as follows:

Beginning at an iron pipe at the Southwest corner of the Southeast Quarter of the Northeast Quarter of said Section 23; THENCE North 00°05'51" West (assumed bearing) 1320.67 feet along the West line of said Southeast Quarter of Section 23 to an iron pipe at the Northwest corner of said Southeast Quarter of the Northeast Quarter; THENCE South 89°39'15" East 310.70 feet along the North line of said Southeast Quarter of the Northeast Quarter to an iron rod on the centerline of Vistula Road (County Road 660 N); THENCE North 62°59'43" West 349.01 feet along said centerline to a point on the West line of the Northeast Quarter of said Northeast Quarter of Section 23; THENCE South 00°05'51" East 22.47 feet along said West line to an iron rod on the Southerly right-of-way line of Vistula Road (County Road 660 North); THENCE North 66°18'16" West 112.41 feet along said Southerly right-of-way line to an iron rod; THENCE North 69°40'52" West 661.89 feet along said Southerly right-of-way line to an iron rod on the East right-of-way line of Interstate Highway #69; THENCE along said East right-of-way line of Interstate Highway #69 the following four (4) courses and distances: South 21°20'08" West 52.80 feet; South 21°40'02" West 162.47 feet; South 24°11'34" West 196.61 feet; South 14°18'07" West 25.66 feet; THENCE continuing along said East right-of-way line of Interstate Highway #69 on the arc of a 5599.58-foot radius curve to the left a distance of 1439.56 feet (said curve has a chord bearing South 10°17'19" West 1435.12 feet); THENCE continuing along said East right-of-way line South 01°09'02" West 284.49 feet to its intersection with the North right-of-way line of the Indiana Toll Road; THENCE along the North right-of-way line of the Indiana Toll Road the following three (3) courses and distances: South 88°59'25" East 261.62 feet; North 44°45'20" East 41.87 feet; South 89°12'28" East 172.50 feet to an iron pipe; THENCE departing said North right-of-way line North 01°32'28" West 361.09 feet; THENCE South 88°54'57" East 700.85 feet back to the True Point of Beginning (TPOB) of this description containing 41.31 acres, more or less, and subject to the rights-of-way of Vistula Road (County Road 660 N), Interstate Highway #69, the Indiana Toll Road and all easements of record.

This description encompasses the land described in the following three (3) Deeds Records: #96-05-0066; #96-07-0454; #96-08-0835

Map #76-03-23-000-008.020-006; 76-03-23-000-010.010-006; 76-03-23-000-005/006/007/008/009.000-00

DATED: March 20, 2014

First Reading: 4-7-2014
Second Reading: 4-7-2014
Third Reading: 4-7-2014

STEBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, South District
James A. Crowl, Middle District
Loretta S. Smart, North District

Attest: Kim Koomler, Steuben County Auditor

Mr. Charlton submitted two (2) petitions for vacation of a Platted Way 4' Walkway between lots 66 and 67 in John W. Ordorff's Plat of Lone Tree Point. Petitioner is Adam Carpenter. Mr. Carpenter wants to vacate alley way at Lone Tree Point. Plan Commission recommended that Ordinance Number 3130, by a vote of 5-1 with 1

abstention, and that Ordinance Number 3131, by a vote of 6-1 with 1 abstention, that the Commissioners approve the vacation. Loretta Smart made a motion to approve the first reading on condition of relocation of the easement and James Crowl seconded. The motion carried with three (3) ayes.

**Second and Third Readings
Steuben County, Indiana
Vacation Ordinance No. 3130 & 3131**

Thereupon, County Commissioner, James Crowl, moved that all rules of procedure of the County Commissioners which might prevent, unless suspended, that second and third readings of Steuben County Vacation Ordinance No. 3130 & 3131, regarding vacation of a platted way, for final passage and adoption of said Ordinance at this meeting without reading the said Ordinance in full but reading the title only. This motion was seconded by Loretta Smart and was on the call of the roll adopted by the following vote:

<u>Ayes</u> 3	<u>Nays</u> 0
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Under the suspension of the regular rules, County Commissioner, Loretta Smart, then moved that the Ordinance be read for the second and third readings by title only and thereby be ready for passage and final adoption in this meeting. This motion for the second and third readings for final passage and adoption of said Ordinance was seconded by James Crowl and on the call of the roll was adopted by the following vote:

<u>Ayes</u> 3	<u>Nays</u> 0
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The County Auditor then read aloud the title of said Ordinance for the second and third readings. Thereupon, County Commissioner, Loretta Smart, moved for final passage and adoption of the Ordinance in full applicable regulations to establish such Ordinance. This motion for final passage and adoption was seconded by James Crowl and on the call of the roll adopted by the following vote:

<u>Ayes</u> 3	<u>Nays</u> 0
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The President of the Steuben County Commissioners, Ronald L. Smith, declared publicly Vacation Ordinance No. 3130 & 3131, to have been duly passed and adopted. Thereupon, said Ordinance was signed by all members of the County Commissioners present and attested by the County Auditor. The ordinances will be recorded along with the documents relocating the easement. Vacation Ordinances Nos. 3130 & 3131 with original signatures are on file in the Auditor's office. Vacation Ordinance No. 3130 & 3131 reads as follows:

ORDINANCE NUMBER 3130

**AN ORDINANCE OF THE STEUBEN COUNTY
BOARD OF COMMISSIONERS
REGARDING THE VACATION OF A PLATTED ALLEY/WALKWAY, LONE TREE POINT**

WHEREAS, the Petitioners has filed a Petition for Vacation of a Platted Way pursuant to Indiana Code 36-7-3-12/13;

WHEREAS, the Petitioners own or have legal interest in certain real estate which is contiguous to the platted way or place proposed for vacation;

WHEREAS, notice by publication to the population at large by legal ads placed in the Herald Republican on February 21, 2014 and February 28, 2014, and notice by certified mail to abutting property owners no later than February 21, 2014, has been properly made consistent with Indiana Law;

WHEREAS, the Petitioners have paid the expense of providing legal notice;

WHEREAS, the vacation of the public **WOULD NOT** hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous;

WHEREAS, the vacation **WOULD NOT** make access to the lands by means of public way difficult or inconvenient;

WHEREAS, the vacation **WOULD NOT** hinder the public's access to a church, school or other public building or place; and,

WHEREAS, the vacation **WOULD NOT** hinder the use of a public way by the neighborhood in which it is located or to which it is contiguous,

IT IS HEREBY ORDAINED BY THE STEUBEN COUNTY BOARD OF COMMISSIONERS THAT THE FOLLOWING DESCRIBED PUBLIC WAY IN STEUBEN COUNTY, INDIANA, **IS HEREBY VACATED:**

Part of the Northeast quarter of Fractional Section 4, Township 37 North, Range 13 East,

Steuben County, Indiana, and being the four (4) foot wide walkway or alley lying between Lots 66 and 67 in John W. Orndorf's Plat of Lone Tree Point at Lake James, as shown in Plat Book 2, pages 13 & 14, said alley/walkway more particularly described as follows: COMMENCING at the Northeast corner of 67 of said John W. Orndorf's Plat of Lone Tree Point, said corner marked with a 1-1/4 inch diameter pipe stake; thence South 61 °53'17" West (bearing from survey recorded as Document #10090486), along the northwesterly line of said Lot 67, said line also being the southerly right-of-way line of Lane 105, a distance of 58.55 feet (59 feet-plat) to a #5 rebar stake marking the Northwest corner of said Lot 67 and the point of beginning; thence South 41°29'28" East, along the southwesterly line of said Lot 67 and northeasterly line of said four (4) foot wide platted alley, 109.95 feet to a #5 rebar stake marking the intersection of said line with a Lake Traverse Line; thence South 59°06'40" West, across the platted alley and along said Lake Traverse Line, 4.07 feet to a #5 rebar stake at the intersection of said Lake Traverse Line with the northeasterly line of Lot 66 of said Plat; thence North 41°28'01" second West, along said northeasterly line and along the southwesterly line of said four (4) foot alley, 110.36 feet to a #5 rebar stake marking the Northeast corner of said Lot 66; thence North 64°51'34" East 4.12 feet to the point of beginning. TOGETHER WITH the strip of land lying between the above described Lake Traverse Line and the shoreline of Lake James, said strip being bounded by the southeasterly prolongation of the side lines of the above described alley.

THENCE, all of said vacated portion of the platted way, described in the attached description, shall pass in fee title to the owners of the adjacent property to the east and west. (Map#76-06-04-110-106/107.000-011)

**First Reading: 4-7-2014
Second Reading: 4-7-2014
Third Reading: 4-7-2014**

STEBEN COUNTY BOARD OF COMMISSIONERS

**Ronald L. Smith, South District
James A. Crowl, Middle District
Loretta S. Smart, North District**

**Attest: Kim Koomler
Steuben County Auditor**

ORDINANCE NUMBER 3031

**AN ORDINANCE OF THE STEUBEN COUNTY
BOARD OF COMMISSIONERS
REGARDING THE VACATION OF A PLATTED ROADWAY, LONE TREE POINT**

WHEREAS, the Petitioners has filed a Petition for Vacation of a Platted Way pursuant to Indiana Code 36-7-3-12/13;

WHEREAS, the Petitioners own or have legal interest in certain real estate which is contiguous to the platted way or place proposed for vacation;

WHEREAS, notice by publication to the population at large by legal ads placed in the Herald Republican on February 21, 2014 and February 28, 2014, and notice by certified mail to abutting property owners no later than February 21, 2014, has been properly made consistent with Indiana Law;

WHEREAS, the Petitioners have paid the expense of providing legal notice;

WHEREAS, the vacation of the public way **WOULD NOT** hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous;

WHEREAS, the vacation **WOULD NOT** make access to the lands by means of public way difficult or inconvenient;

WHEREAS, the vacation **WOULD NOT** hinder the public's access to a church, school or other public building or place; and,

WHEREAS, the vacation **WOULD NOT** hinder the use of a public way by the neighborhood in which it is located or to which it is contiguous,

IT IS HEREBY ORDAINED BY THE STEUBEN COUNTY BOARD OF COMMISSIONERS THAT THE FOLLOWING DESCRIBED PUBLIC WAY IN STEUBEN COUNTY, INDIANA, **IS HEREBY VACATED:**

Part of the Northeast quarter of Fractional Section 4, Township 37 North, Range 13 East, Steuben County, Indiana, described as follows: BEGINNING at the Northwest corner of Lot 66 in John W. Orndorf's Plat of Lone Tree Point at Lake James, as shown in Plat Book 2, pages 13 & 14, said corner marked with a "MAG" nail; thence North 37°28'03" West (bearing based on survey recorded as Document #10090486), across the platted right-of-way of Lane 105, a distance of 25.46 feet to a #5 rebar stake on the North right-of-way line of said roadway; thence North 63°40'56" East, along said North right-of-way line, 125.13 feet to a #5 rebar stake; thence South 35°08'40" East, across said platted right-of-way, 24.77 feet to a 1-1/4 inch diameter pipe stake marking the Northeast corner Lot 67 of said Lone Tree Point Plat; thence South 61°53'17" West, along the North line of said Lot 67, a distance of 58.55 feet (59 feet-plat) to a #5 rebar stake marking the Northwest corner thereof; thence South 64°51'34" West, across a platted alley or walkway, 4.12 feet (4 feet-plat) to a #5 rebar stake marking the Northeast corner of Lot 66 of said Lone Tree Point; thence South 64°50'55" West, along the North line of said Lot 66, a distance of 61.38 feet (61.5 feet-plat) to the point of beginning, containing 3181 square feet, more or less.

THENCE, all of said vacated portion of the platted way, described in the attached description, shall pass in fee title to the owners of the adjacent property to the north and south (Map# 76-06-04-110-105/106/107.000-011; 76-06-04-110-103.010-011)

First Reading: 4-7-2014
Second Reading: 4-7-2014
Third Reading: 4-7-2014

STEBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, South District
James A. Crowl, Middle District
Loretta S. Smart, North District

Attest: Kim Koomler
Steuben County Auditor

Marcia Seevers submitted a revised contract for re-assessment to the Commissioners for approval. The original contract has already been signed. There were some language changes that need to be made in order to be compliant with DLGF. The new contract requires that the Indiana Code be mentioned. The values are the same as they were in 2012. Loretta Smart made the motion to approve the re-assessment contract and James Crowl seconded. The motion carried with three (3) ayes.

Jennifer Sharkey, County Engineer, submitted utility easements 2688, 2689, 2690, 2691 and 2692 for Frontier and NIPSCO. James Crowl made the motion to approve the easements, Loretta Smart seconded the motion. The motion carried with three (3) ayes.

The final reimbursement for the Bike trail right of way was submitted. It was claim number 18(3) in the amount of \$87,300.80. Loretta Smart moved to approve the final reimbursement, James Crowl seconded. The motion carried with three (3) ayes.

For the CR 200 N/200 W intersection project the utilities need to be relocated as a part of the road project. Relocation requires additional expenses and a formal approval by Commissioners is needed. Currently, the amount of expense is unknown and a not to exceed dollar amount will be requested. James Crowl made the motion to approve the additional expenses, Loretta Smart seconded. The motion carried with three (3) ayes.

It was decided that Jennifer Sharkey/Herceg shall draft the not to exceed agreement.

Ms. Sharkey said that the property owner for the Maple Street extension is not interested in selling the easement.

Ms. Sharkey said there is Federal aid for the Pleasant Lake area to bring sidewalks up to code. James Crowl feels that the 200 N project would have a higher priority than the Pleasant Lake sidewalks.

Loretta Smart moved to pursue the call for the projects with INDOT and share the cost with 50/50 with City of Angola for widening CR 200 N from 200 W to SR 827. James Crowl seconded the motion and the motion carried with three (3) ayes.

Ms. Sharkey also notified Commissioners that the permit for the Steuben County Park was approved with a 3/31/15 expiration date.

A drainage issue at 100 N and 200 W (SE quad) was discussed. The property owner says it is flooding. Local business owner came in to the Drainage Board Meeting to see what can be done. Property owner will tie in with newly placed catch basin. The property owner will be responsible for getting water from the west side of the property to the east side to the catch basin.

A property on Fremont road is also flooding and is having a drainage issue. The property is near Fish Lake on the south side of 700. It was noted that there was a problem there before. Highway Department is to check with the Surveyor because it is the property owner's belief that the water behind him has been sped up and is coming down toward him as a result he is being inundated by more than can be handled by the county. Further examination of this issue is needed. Jen Sharkey will coordinate a meeting regarding this issue.

Ms. Sharkey spoke with Dave Koenig and some others on issuing an RFP to have a consultant firm help us with preliminary numbers or engineering right of way for the Tiger Grant so the grant is competitive. This will cost money to hire firm for preliminary study, but it is not yet determined where the funding will come from. The Tiger Grant is for the interchange off of the toll road north of Orland on 327. Dave Koenig thought they had a productive meeting in Orland with representatives from LaGrange, Dekalb, INDOT and representatives from senator Stutzman's office. We started looking into the grant a little too late, the current due date for the application is April 28, we will be in a better position to apply next year.

Ken Penick, Highway Superintendent, is requesting quotes for employee uniforms. The current contract is up in August, 2014. He also stated that in May and June the roads will be assessed to see which ones need treated this summer. Mr. Penick told the Commissioners he would be asking Council for \$125,000.00 in Major Moves to be re-appropriated for road repairs this year.

Katie Knisely, County Nurse, spoke to the Commissioners about organizing a County Team for the Diabetes Walk on May 31. The flyer for that event will be distributed to county employees. Commissioners approved her request.

James Crowl made a motion to approve the Amendment to the 2014 Capital Improvement Plan in the CREDIT fund adding the 25% for IT director position salary. Loretta Smart seconded and the motion carried with three (3) ayes.

The Commissioners discussed the available Veteran Service Officer position. Currently, DeKalb County has a full time position at \$42,000.00 with benefits, Allen County at \$52,000.00 with benefits, and LaGrange County has a part time position at \$13,000.00 with no benefits.

Loretta Smart moved that the maximum salary be set at \$15,000.00 for the available part time position. James Crowl seconded that motion and the motion carried with three (3) ayes. It was agreed that the position will require three (3) afternoons a week. The salary motion was made by Loretta Smart, seconded by James Crowl and carried with three (3) ayes. The Commissioners will re-examine the issue after one (1) year.

The possible candidates for hire are Thomas Frederick and Christine Ebel. After background checks done by Loretta Smart and in consideration of experience, Loretta Smart moved to hire Christine Ebel, seconded by James Crowl. The motion to hire Christine Ebel carried with three (3) ayes. The Commissioners decided that a letter thanking Mr. Frederick for his interest in the position shall be sent to him.

Brett Hayes of Steuben County Community Corrections notified the Commissioners that he needs new logbooks three (3) of one type and ten (10) of another type. He also needs permission to purchase a presentation pointer. The presentation pointer will be purchased through Amazon in the amount of \$171.43 with Commissioner's credit card with no tax added. James Crowl moved to approve the request and Loretta Smart seconded. The motion carried with three (3) ayes.

Brett also informed the Commissioners that he received the check from the insurance claim for the flood damage and he needs a signature on the check. Ronald Smith signed the check and returned it to Brett Hayes.

Brett Hayes told the Commissioners that the Indiana Department of Corrections came on Tuesday for an evaluation. Steuben County Community Corrections did very well and they are one of the best in the state.

Brett also reported that renovations are underway for the work release center and next week's meeting is moved to annex.

Al Knisely came before the Commissioners regarding the steps located at the south entrance of the Courthouse. The steps need to be replaced rather than sealed. Mr. Knisely submitted two bids - Dennis Spidel quotes \$775.00 and Albright Construction quoted \$1,598.00 to replace the steps. James Crowl made the motion to hire Dennis Spidel for the project and Loretta Smart seconded. The motion carried with three (3) ayes.

A disaster recovery plan for the Humane Shelter was addressed. The Shelter is requesting use of the grounds at the County Park in case of a disaster. It was agreed that the Humane Shelter needs to coordinate with

Eric Ditmars, County Park Superintendent, before anything is decided. Ron Smith said he has no problem working on it as long as Mr. Ditmars is okay with it.

Herceg submitted an invoice for the Community Building at the County Park in the amount of \$14,208.00. Loretta Smart moved to approve the invoice and James Crowl seconded. The motion carried with three (3) ayes.

The Snow Emergency Ordinance for Steuben County, Ordinance 2014 will be discussed at a future meeting. County Attorney, Donald Stuckey, said that it needs to be sent to the Sheriff first.

The EDC's open door policy for their meetings was discussed. James Crowl believes that the EDC needs to be having open meetings so taxpayers can stay informed. The EDC attends commissioner's meetings regularly regarding funding and submitting of funds. James Crowl believes every meeting should be an open meeting or no more funding. He doesn't believe there needs to be public input, but public viewing should be allowed.

A letter is being sent to EDC notifying them that they shall have an open door policy. If an open door policy does not commence, their funding will be jeopardized.

Loretta Smart brought up a concern from a county employee regarding reserved parking around the perimeter of the parking lot. James Crowl believes that potholes and the condition of parking lots are more important than reserved parking spots. Ronald Smith wondered if there is a cheaper route and that further research by Gary Fair needs to be done on the issue.

Ken Lowden, Interim Director of E911, has requested a new shredder at a cost of \$2,250.00. Mr. Lowden said the cost would come from the E911 budget. James Crowl moved to approve the request and Loretta Smart seconded. The motion carried with three (3) ayes.

Ken Lowden also spoke regarding the Radio T1 from WLKI Tower to Flint that is currently covered by both Frontier and by iMAN. He believes the redundancy is not needed. The County had a \$10,000.00 credit with Frontier and that is almost used up. Ken believes that canceling the Frontier service will save the County money since iMAN covers that area already. Loretta Smart moves to cancel the Frontier service and have the remaining credit reimbursed, James Crowl seconded the motion. The motion carried with three (3) ayes.

Ken Lowden also requested that the Commissioners move \$10,000.00 out of Telecom line item to cover part time wages. Loretta Smart motioned to move the \$10,000.00 to cover part time wages and James Crowl seconded. The motion carried with three (3) ayes. Mr. Lowden told the Commissioners he was going to need more hours for part-time workers.

Ronald Smith stated that he plans on attending the 911 meeting in Indianapolis on April 25, 2014.

The issue regarding the low band width for the radios was discussed. Ken Lowden said that the FCC mandated the decreased range and the problem is countrywide. The range has decreased from 10-15%.

Tami Sumney, UNIX System Administrator, discussed the site design for the website. She said it is coming along and is looking good.

Ms. Sumney also submitted information regarding updating the recording system used at the Jail. Currently FTR is used and she would like to upgrade the system to iRecord. The new upgrade to iRecord would cost \$32,170.00. iRecord has more functions and is tailored to Sheriff's and police departments. Ms. Sumney also requested approval to purchase new cameras and other items needed for installation for the Jail. The cost of \$20,547.58 will be paid for from the 2010 Short Term Bond. James Crowl moves to approve the iRecord systems and cameras and installation equipment for the Jail. Loretta Smart seconded and the motion carried with three (3) ayes. The cost of both purchases will be paid for from the 2010 Short Term Bond, line item 4601-000-4000.06.

The Commissioners received the following correspondence: EMC Insurance Co. re: claims information, newsletter; letter from R. Everitt; NACo re: newsletter; Soil & Water Dist. re: agenda and minutes; IACC re: newsletter, legislation info, course information; Maumee River Basin Commission re: agenda, minutes; seven (7) signed petitions to give control of 911 Communications to the Sheriff; EDC re: recap of TIGER grant program; St. Joe River Basin Com. Re: meeting minutes; N. Upp re: Employment Activity; Sheriff Troyer re: 2013 Jail Report; FEMA re: Snow Assistance Denial; COA re: newsletter; DLGF re: tax information; Mediacom re: update; IEDC re: newsletter; Ind. St. Treasurer's Office re: Management Seminars; RISE re: basketball game invite; town of Clear Lake re: Notice to adjacent property owners of improvement location permit; D. Goodwin re: letter on Communications situation; Jutta Stanford re: letter on Communications situation; NIRP re: Commissioners & Mayors Caucus info; Greenshine New Energy re: services; Steuben Community Foundation re: newsletter.

STEBEN COUNTY BOARD OF COMMISSIONERS

Ronald L. Smith, President, South District

James A. Crowl, Vice President, Middle District

Loretta S. Smart, North District

Attest: _____
Kim Koomler, Steuben County Auditor

cag