



## STEUBEN COUNTY BOARD OF COMMISSIONERS

**Lynne Liechty**  
North District

**James A. Crowl**  
Middle District

**Ronald L. Smith**  
South District

### STEUBEN COUNTY JUDICIAL CENTER

### REQUEST FOR PROPOSALS

The Steuben County Board of Commissioners intend to contract with an architectural firm to provide a feasibility/needs study for a courthouse improvement project.

The feasibility study will be expected to address the following issues:

1. Improvements needed to address ADA compliance in all areas of the courthouse, i.e. courtrooms, entrances, restrooms. (If possible, work to be done in phases.)
2. Historical restoration or historical preservation to be maintained.
3. Security entrance.
4. Ten (10) year projection of space needs for courts – addition to existing courthouse or new building to house all court-related offices (including but not limited to: the Clerk's Office, Probation, Prosecutor's Office (criminal & child support division) and Public Defenders.)
5. Current costs as well as projected costs for improvements.

The architectural firm will be selected on the basis of qualifications, experience, availability of the architectural firm and cost of providing the services. The Board of Commissioners reserves the right to reject any and all responses and to waive any informalities.

**Please submit your sealed proposals to the Steuben County Commissioners, 317 S. Wayne St., Ste. 2J., Angola, IN 46703, by Monday, July 18, 2016, at 9:00 a.m. They will then be opened in the regularly scheduled Commissioners' Meeting at that date and time.**

**If you have any questions, please call Erin Wray, Commissioners' Secretary, 260-668-1000 ext. 1224.**